

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: N1-564-11-001**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

Item 1 is superseded by DAA-0564-2013-0005-0001

Date Reported: 04/1/20205

N1-564-11-001

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>DO NOT WRITE IN THESE SPACES</b> <b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <b>N7-564-11-1</b>	
1. FROM (Agency or establishment) <b>Department of the Treasury</b>		DATE RECEIVED <b>12/16/10</b>	
2. MAJOR SUBDIVISION <b>Alcohol and Tobacco Tax and Trade Bureau</b>		In accordance with the provisions of 44 U.S.C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER <b>Gregory P. Harrod, Records Manager</b>	5. TELEPHONE <b>202-453-2102</b>	DATE <b>12/14/10</b>	ARCHIVIST OF THE UNITED STATES <b>[Signature]</b>
5. AGENCY CERTIFICATION  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 6 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <b>12/14/2010</b>	SIGNATURE OF AGENCY REPRESENTATIVE <b>[Signature]</b>		TITLE <b>Records Management Officer</b>
7. ITEM NO.	8. DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<b>See Attachment</b>		

INACTIVE - ALL ITEMS SUPERSEDED

**INACTIVE - ALL ITEMS SUPERSEDED**

Item No.	Description of Item of Proposed Disposition	GRS or Superseded Job Citation
1	<p><b><u>Training Curriculum Materials and Associated Information Case Files.</u></b></p> <p>These files contain training texts and guides used by instructors and participants and presentation materials developed and used to train and/or convey knowledge and information on Bureau programs, activities and functions to Bureau staff and employed contractors.</p> <p><b><u>DISPOSITION: TEMPORARY.</u></b> Cutoff at the end of the calendar year. Retain for 10 years or when superseded, obsolete or when no longer needed for administrative purposes, whichever is later.</p> <p><i>Note: This series does not apply to training administrative records such as training requests, course critiques, evaluations and after action/training reports that are scheduled under GRS 23, Item 1.</i></p>	<p>Superseded by:  DAA-0564-2013-0006-001  <u>DATE (MM/DD/YYYY):</u>  <u>09/22/2014</u></p> <p>NC1-436-80-2, Item 5a  NC1-436-80-2, Item 5b  NC1-436-00-2, Item 1b  NC1-436-00-2, Item 1c  NC1-436-80-2, Item 6a</p>

**INACTIVE - ALL ITEMS SUPERSEDED**