

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0237-2023-0008

Status: APPROVED
Date Approved: 08/20/2025

General Information

Agency or Establishment	Federal Aviation Administration
Record/Scheduling Group	0237 - Records of the Federal Aviation Administration
Records Schedule Applies To	Agency-wide
Schedule Subject	Geospatial Data and Aeronautical Charting
Additional Schedule Information	<p>The Federal Aviation Administration (FAA) is authorized by US Code 49 USC 47130, to collect, maintain, disseminate accurate, complete, timely airport and aeronautical data for the safe and efficient movement of people and goods through air transportation. In response to Executive Order 12906: Coordinating Geographic Data Acquisition and Access: The National Spatial Data Infrastructure and Office of Management and Budget(OMB) Circular A-16: Geospatial Data Act of 2018, states that the FAA has implemented the Airports Geographic Information System (AGIS) to define geospatial data collection standards and streamlined automated processes from the point and time of collection to delivery to end user for the centralized management of geospatial data and information used to support operations within the National Airspace System (NAS).</p> <p>The FAA develops and maintains all public instrument flight procedures and airways, and serves as the FAA's aeronautical charting authority for the development, publication, and dissemination of aeronautical charts and products. These products and services help to meet the demand for increased capacity and efficiency in airspace, routes, and changes to airports physical infrastructure of the National Airspace System (NAS). The agency is also responsible for the dissemination of temporary aeronautical information through Notice to Air Mission (NOTAM) within the NAS, and also conduct formal aeronautical studies on existing or proposed construction that could be hazardous to navigation.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No- The records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 3

Number of Temporary disposition items: 1

Number of Permanent disposition items: 2

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0237-2023-0008

Item #	Title	Disposition
0001	Geospatial Data	Permanent
0002	Compilation Effort Records	Temporary
0003	Aeronautical Charts	Permanent

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Records Schedule Items

DAA-0237-2023-0008-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Geospatial Data	
Item Description	The geospatial data collected by Airports Geographical Information System (AGIS) is provided to the Aeronautical Information Services (AIS) in support of their mission to perform verification, validation and quality assurance of aeronautical data prior to the storage, dissemination and public release through varying FAA publications. In most cases, AGIS data and its associated metadata supplement the creation of those publications. Currently, the geospatial data is converted and scaled down from a 3D format to a 2D format to support the publications to include but not limited to airports, airspace, obstacles, routes, points in space nav aids and reporting points.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Other: Cutoff at the end of each chart cycle.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff.	
ADDITIONAL INFORMATION		
Current Records Format	Geospatial formats:100 MB	
Approximate first year of records covered by this authority	2008	
End year of records covered by this authority	Still being created	
Date span of the initial transfer	From: --/--/2008 To: --/--/2008	
Frequency of transfer	1	

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Are any of the records covered by this item subject to a FOIA exemption?	No
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DAA-0237-2023-0008-0002		STATUS: Active	
ITEM GENERAL INFORMATION			
Item Title	Compilation Effort Records		
Item Description	The FAA creates these records and systems in order to accumulate and manipulate the source data into graphic representation for use, as well as to track the progress of the compilation efforts. This includes, but is not limited to, the Aeronautical Navigation Data System (ANDS) master files, the Production Control Systems (PCS), DALR Audio Access System (DADS), Center and Terminal/TRACON Mapping Automation Program (CMAP/TMAP), and standards that include the System Wide Information Management (SWIM) data and AGIS data.		
Is this item media neutral?	Yes		
Is this item a Big Bucket?	No		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS			
Does this item supersede existing disposition authorities?	Yes		
	Superseded Items		
Superseded Item	Item Superseded in Part?	Explanation	
N1-237-02-003 / 1	No		
Is this item a deviation from the GRS?	No		
DISPOSITION INSTRUCTION			
Final Disposition	Temporary		
Cutoff Instructions	Other: Cutoff at the end of each chart cycle.		
Retention Period	Other: Destroy when superseded or obsolete.		
ADDITIONAL INFORMATION			
Are any of the records covered by this item national security classified?	No		
GAO Approval Required	No		

DAA-0237-2023-0008-0003		STATUS: Active	
ITEM GENERAL INFORMATION			

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Item Title	Aeronautical Charts	
Item Description	Aeronautical charts consist of but are not limited to the FAA's Visual Flight Rules (VFR) Charts, Instrument Flight Rules (IFR) Charts, Planning Charts, Supplemental Charts & Publications, and Digital Datasets and Products. Also included are the Coded Instrument Flight Subscriber Files and National Aeronautical System Resource (NASR) Subscriber Files.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
N1-237-02-003 / 2a	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Other: Cutoff according to annual charting cycle.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Other: Transfer all records for charting cycle 1 year after cutoff.	
ADDITIONAL INFORMATION		
Current Records Format	Geospatial formats:1	
Date span of the initial transfer	From: --/--/2021 To: --/--/2022	
Frequency of transfer	1	
Are any of the records covered by this item subject to a FOIA exemption?	No	

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Signatory Information

Action	User	Date
Approve	Marco Rubio (Acting Archivist)	08/20/2025



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.