

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0237-2023-0010

Status: APPROVED
Date Approved: 08/20/2025

General Information

Agency or Establishment	Federal Aviation Administration
Record/Scheduling Group	0237 - Records of the Federal Aviation Administration
Records Schedule Applies To	Agency-wide
Schedule Subject	FAA Real Estate and Asset Management System
Additional Schedule Information	<p>The FAA Real Estate and Asset Management System (FRAMES) is an integrated workplace management system that provides full life-cycle management (acquisition through disposition) of real and personal property (including leased and purchased properties, cellular phones, iPads, laptops, and other electronic devices) and will serve as a centralized repository for real estate contracts and personal property assets. FRAMES tracks real estate contracts and services based on a comprehensive list of real property inventory data elements, including fields for the number, size, location, use, type, occupants, and age of real properties, grouped by facility providing administrative or National Airspace System operational functions. FRAMES stores terms of the lease contract, such as contractual payment schedules along with additional information related to market data, sustainability, housing, out-grants, acquisition information and more. Besides storing data, FRAMES provides lease administration capabilities for all cost and no-cost leases and is also used for producing the required annual submission to the Federal Real Property Council (FRPC). FRAMES also supports asset identification, classification, inventory, movement and loan, loss and investigation, and disposal processes; the system improves the ability of property managers and property custodians to receive, manage, inventory, dispose and report on the assets under their stewardship.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0237-2023-0010

Item #	Title	Disposition
0001	Real Estate and Personal Property Asset Management	Temporary

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Records Schedule Items

DAA-0237-2023-0010-0001		STATUS: Active	
ITEM GENERAL INFORMATION			
Item Title	Real Estate and Personal Property Asset Management		
Item Description	Data in FRAMES include but not limited to the following: inventory of real property assets which consist of land parcels, buildings, location of property, property description and other structures that are owned by Department of Transportation (DOT) or leased through other parties like General Service Administration (GSA). Other data elements include terms of lease, contracts, land purchases, utility contracts, contractual payment schedules with information related to market data, correspondence, sustainability, housing, out-grants, and acquisition information related thereto. FRAMES also includes personal property assets management information, including general asset details, acquisition information and purchase orders, and asset movement and activity records.		
Is this item media neutral?	Yes		
Is this item a Big Bucket?	No		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS			
Does this item supersede existing disposition authorities?	Yes		
Superseded Items			
Superseded Item	Item Superseded in Part?	Explanation	
DAA-0237-2021-0008-0001	No		
N1-237-10-015 / 2	No		
N1-237-10-006 / 1	No		
Is this item a deviation from the GRS?	Yes		
GRS Disposition Authority List			
Disposition Authority	Title		
DAA-GRS-2013-0003-0001			
DAA-GRS-2013-0003-0002			
DAA-GRS-2013-0003-0011			
DAA-GRS-2013-0003-0004			
DAA-GRS-2016-0011-0001			
DAA-GRS-2023-0006-0001			
DAA-GRS-2016-0011-0010			
DAA-GRS-2016-0012-0001			

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DAA-GRS-2020-0001-0003	
Justification for GRS Deviation	The FAA is requesting GRS deviations as the FAA Real Estate Management System consists of many GRS items and does not allow for the application of multiple dispositions to the records.
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Cutoff Instructions	Other: cutoff after asset is flagged as retired
Retention Period	Destroy 7 year(s) after cutoff
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

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Signatory Information

Action	User	Date
Approve	Marco Rubio (Acting Archivist)	08/20/2025



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.