NATIONAL ARCHIVES AND RECORDS ADMINISTRATION Request for Records Disposition Authority

### **Request for Records Disposition Authority**

Records Schedule Number DAA-0399-2013-0001

Schedule Status Modified Approved Version

Agency or Establishment Federal Railroad Administration

Record Group / Scheduling Group Records of the Federal Railroad Administration

Records Schedule applies to Agency-wide

Schedule Subject Railroad Density Files

Internal agency concurrences will

be provided

No

Background Information The class I railroads voluntarily submit railroad density maps and

data files on a yearly basis which are used as attributes to the 1:100k network (part of the Railroad Network System – RNS - N1-399-08-11)

Records Schedule: DAA-0399-2013-0001

#### Item Count

2	1	1	0
Number of Total Disposition Items	1	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items

**GAO Approval** 

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION Request for Records Disposition Authority

Records Schedule: DAA-0399-2013-0001

### Outline of Records Schedule Items for DAA-0399-2013-0001

Sequence Number	
1	Railroad Density Maps Disposition Authority Number: DAA-0399-2013-0001-0001
	Railroad Density Data Files Disposition Authority Number: DAA-0399-2013-0001-0002

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION Request for Records Disposition Authority

Records Schedule: DAA-0399-2013-0001

#### Records Schedule Items

Sequence Number

Railroad Density Maps

Disposition Authority Number DAA-0399-2013-0001-0001

Railroad density maps provide an indication of the routing patterns employed by each railroad and the demand for service along each track section. Records from 1994 to present are input into RNS and scheduled under GRS 4.3, Input Records, Output Records, and Electronic Copies, Item 020, Electronic input/source records.

**Final Disposition** Permanent

Item Status Inactive

Is this item media neutral? No

Explanation of limitation Item consists of cartographic materials, dating from

1960 to 1994, in hardcopy format. This will be a one

time transfer.

Do any of the records covered by this item currently exist in electronic format(s) other than email and word processing?

No

Inactive Status Explanation NARA accessioned the records in 2015. See ERA

LTI-0399-2015-0015.

Disposition Instruction

Transfer to the National Archives

for Accessioning

Transfer to the National Archives immediately after

schedule approval

Additional Information

First year of records accumulation 1960

End year of records accumulation 1994

What will be the date span of the From 1960 To 1994 initial transfer of records to the

National Archives?

How frequently will your agency

transfer these records to the

National Archives?

Unknown

One-time transfer

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		

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Records Schedule: DAA-0399-2013-0001

Paper	2 Cubic feet	
Microform		
Hardcopy or Analog Special Media		

Railroad Density Data Files

Disposition Authority Number DAA-0399-2013-0001-0002

Printouts of Railroad density data sheets that are used to construct the density maps. Records from 1994 to present are input into RNS and scheduled under GRS 4.3, Input Records, Output Records, and Electronic Copies, Item 020, Electronic input/source records.

Final Disposition Temporary

Item Status Inactive

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than email and word processing? No

Inactive Status Explanation The records were disposable as of 2005 and are

presumed to have been destroyed by the agency.

**Disposition Instruction** 

Cutoff Instruction End of calendar year

Retention Period Destroy 10 year(s) after cutoff

Additional Information

GAO Approval Not Required

Electronic Records Archives Page 4 of 6 PDF Created on: 04/20/2021

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Records Schedule: DAA-0399-2013-0001

### **Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

#### Signatory Information

Date	Action	Ву	Title	Organization
01/14/2013	Certify	Kim Toone	Records Manageme nt Officer	Department of Transportation - Federal Railroads Administration
12/11/2014	Submit for Concur rence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
12/11/2014	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - Records Management Services
12/11/2014	Concur	Laurence Brewer	Director, National R ecords Management Program	National Archives and Records Administration - National Records Management Program
12/16/2014	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist