

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI-399-08-5</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>3/19/08</i>	
1. FROM (Agency or establishment) U.S. Department of Transportation		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Federal Railroad Administration			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Janice Hill	5. TELEPHONE NUMBER (202) 493-6132	DATE <i>03/23/08</i>	ARCHIVIST OF THE UNITED STATES <i>Alhewant</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>2-13-08</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Janice M. Hill</i>		TITLE Records Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<b>Electronic Models and Expert Systems</b>  Electronic Models and Expert Systems include a broad range of PC-based computer models and expert systems used in the evaluation, scoring, or interpretation of information or data in support of the agency's mission. Some systems are designed for use by the public, state programs or others outside FRA as well as FRA staff. <b>Models</b> allow users to enter data concerning a specific event, case, site, or other entity and conduct analyses or evaluations, or develop estimates. <b>Expert systems</b> are used to guide users through a process and assist them in reaching a decision, complete an application or other process. There are no legal requirements to create or maintain these systems.  <b>NOTE:</b> These disposition instructions apply to all the described records regardless of physical media.  If permanent records are on CD-ROM, they must conform to existing standards for transfer to the		

	<p>National Archives and Records Administration (NARA).</p> <p>If the recordkeeping copy is a <u>permanent</u> record and is maintained in an electronic format, transfer to the NARA in accordance with 36 CFR 1228.270.</p> <p>If the recordkeeping copy is a <u>temporary</u> record and is maintained in an electronic format, keep the file in the office for the entire retention period in accordance with 36 CFR 1234 sec: 30-32.</p>		
1.	<p>a. Input Records</p> <p>Disposition: <b>Temporary.</b> <del>Follow instructions as listed in GRS 20/2 - Input and Source Records.</del></p>	Scheduled per GRS 20/2(a)(4)	
	<p>b. Master file</p> <p>Disposition: <b>Temporary.</b> Keep individual records for at least 2 years or until no longer needed, whichever is longer.</p>		
2.	<p>c. Output Records</p> <p>Disposition: <b>Temporary.</b> Varies. If used as input to other records activities or records series, file with those related records and follow the disposition instructions for those related records. If not used as input to other records series, destroy when no longer needed.</p>		
	<p>d. System/Supporting Documentation.</p> <p>Disposition: <b>Temporary.</b> <del>Delete when superseded or obsolete, or upon authorized deletion of the system.</del></p>	Scheduled per GRS 20/11(a)(1)	
	<p>Specific systems covered by this schedule include:</p> <ul style="list-style-type: none"> <li>○ GradeDec.Net</li> <li>○ Railroad Routing and Visualization Application (RRVA)</li> <li>○ Risk Methodology Spreadsheets</li> </ul>		