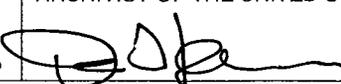


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER 399-10-02	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received OCTOBER 26, 2009	
1 FROM (Agency or establishment) U S Department of Transportation		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Federal Railroad Administration			
3 MINOR SUBDIVISION Office of Financial Management and Administration			
4 NAME OF PERSON WITH WHOM TO CONFER Michele Geary	5 TELEPHONE NUMBER (202) 493-6129	DATE MAY 20 2010	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___3___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 5/20/10	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	Enterprise Architecture Framework Tool Records identifying the IT systems and networks required to perform the agency's mission and the transitional processes required to implement comprehensive programs to support that mission. Records may include technical reference models, diagrams, graphics, models, and narratives that describe the agency's baseline architecture, target architecture, and related sequencing plans. (See Attached)		

	<p>1. Input records. For candidate projects/investments, existing projects/investments, and enhancements to existing projects/investments:</p> <p>Staff interviews (notes and/or questionnaires) to determine strategic goals, business process, daily/weekly/monthly workflows, and data objects.</p> <p>Technical review of data objects includes Certification and Accreditation research, database schemas, procedural manuals, operating guides, and infrastructure.</p> <p>Disposition: Temporary. Delete/destroy when the agency determines they are no longer needed for administrative, legal, audit, or other operational purposes.</p> <p>2. Master Enterprise Architecture Database File. Describes as-is architecture and to-be architecture of present and future investments. Contains records from 1991 – present.</p> <p>Disposition: Temporary. Cut off when superseded by a new iteration of the enterprise architecture. Destroy/delete when 30 years old or when no longer needed, whichever is later.</p> <p>3. Output records. The following reports and diagrams are generated based on the data stored in the database:</p> <p>Work Break Down Structures (B4) Business Process Models (BPMN) (B3) Entity Relationship Diagram (D) System Interface Diagram (SA) Network Topology (NI)</p> <p>Disposition: Temporary. Delete when the agency determines that they are no longer needed for administrative, legal, audit, or other operational purposes.</p> <p>4. System Documentation. Regardless of medium: system specifications, file specifications, codebooks, record layouts, user guides, output specifications, and any other system specifications relating to the Enterprise Architecture database files.</p> <p>Disposition: Temporary. Destroy or delete upon authorized deletion of the related electronic records</p>	<p>GRS 20, Item 2a(4), GRS 20, Item 2c GRS 20, Item 11</p> <p>GRS 20, Item 16</p> <p>GRS 20, Item 11</p>	
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or upon the destruction of the output of the system if the output is needed to protect legal rights, whichever is later.