

REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

B6406

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Transportation

2. MAJOR SUBDIVISION

Federal Highway Administration

3. MINOR SUBDIVISION

Assoc. Admin. for Engineering & Traffic Oper.

4. NAME OF PERSON WITH WHOM TO CONFER

C. E. Gilbert

5. TEL. EXT.

118-60534

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of \_\_\_\_\_ pages are proposed for disposal for the reason indicated: ("X" only one)

☐ A The records have ceased to have sufficient value to warrant further retention.

☒ B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

8-6-74

(Date)

(Signature of Agency Representative)

FHWA Records Officer

(Title)

7. ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p>Technical and research files, including reference data, map files, and files pertaining to the work of quasi-Federal and non-Federal committee.</p> <p>b. Construction and Maintenance Report Files.</p> <p>(1) File copies of published trends and studies.</p> <p>These files pertain to the receipt and collation of data which indicate price, material, supply, and labor trends in the field of highway construction, and to the inspection of maintenance activities with respect to cost, condition, and operation.</p> <p>The data received from the States and other sources on matters such as bid price and the amount of materials used on specific projects, are of value for a limited period after the consolidated statement to which they relate is issued. Important maintenance data are reflected in Bureau published studies and reports.</p> <p>Destroy after 5 years.</p> <p>Copies to Agency 11/1/74 Field</p>	NN 165-124 Item 4.b. (1)	

Items

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO.	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
2.	<p>Still and Motion Picture Files.</p> <p>This is a collection of pictures accumulated from the Bureau of Public Roads and other sources of comprise in effect, a pictorial history of road construction in the United States and in foreign countries. The files are retained for their documentary value.</p> <p>Permanent, offer to the National Archives when reference has ceased  <i>Twenty (20) years old.</i></p>	<p>NN 165-124</p> <p>Item 4e.</p>	