## INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-406-85-09

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by DAA-GRS-2013-0003-0002 and N1-406-09-022. Items scheduled on N1-406-85-09 not specifically listed as superseded on N1-406-09-022 are obsolete.

Date Reported: 6/26/2020

## **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

O       GENERAL SERVICES ADMINISTRATION. N AT ISLMARCHIES A N D CB BOSS B VICE W ABIN EDN, DC 20408         FROM (AGENCY OR ESTABLISHMENT) Department of Transportation       DATE RECEIVED 12-20-84         MAJOR SUBDIVISION Federal Highway Administration (Research & Technology Transfer Function) = Field NAME OF PERSON WITH WHOM TO CONFER John H. Schnackenberg       In accodance with the provisions of 44 U.S.C. 3303a the guest, including amediments, is approved except for ret to stamped "disposal not apprived" or "withdraw" in CRESEARCH & Technology Transfer Function) = Field         NAME OF PERSON WITH WHOM TO CONFER John H. Schnackenberg       In -13-8f         John H. Schnackenberg       In accodance with the groups of the upproved or "withdraw" in this agency or will not be needed after the retention periods specified.         I hereby certify that I am authorized to act for.this agency in matters pertaining to the disposal of the agency's re that the records proposed for disposal in this Request of page(s) are not now needed for the busine this agency or will not be needed after the retention periods specified.         M Request for disposal after a specified period of time or request for permar retention.         2. DATE       D. SIGNATURE OF AGENCY REPRESENTATIVE 2.2-83         0. SIGNATURE OF AGENCY REPRESENTATIVE 2.2-83       E. TITLE Chief, Organization and Management Programs Division	<sup>-</sup> REQ	UEST FOR RECORD SPOSITION AUTHORITY (See Instructions on reverse)	JOB NO		
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(Research & Technolody Transfer Function) = Field         NAME OF PERSON WITH WHOM TO CONFER         John H. Schnackenberg         CERTIFICATE OF AGENCY REPRESENTATIVE         I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's re         that the records proposed for disposal in this Request of		ral Highway Administration	quest, including amendments, is approved except for items that m		
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Image: Second system       B Request for disposal after a specified period of time or request for permaretention.         DATE       D. SIGNATURE OF AGENCY REPRESENTATIVE       E. TITLE         Chief, Organization and Management       Programs Division         2-2-83       McLinachendry       E. TITLE         Chief, Organization and Management       Programs Division         7.       E. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)       SameLe or Job NO.         1.       Administrative Research File: Copies of contracts let through the Washington R&D Offices, and related correspondence. Used by Research Engineer for reference.       GRS 3/4c         2.       Disposition: Destroy when no longer needed       3/4c         2.       Asphalt Research: a. Background material pertaining to use of asphalt emulsions instead of cutback asphalt and guidelines by EPA to all States on emulsions.       Disposition: Destroy when superseded or obsolete.         b.       Joint efforts between Transportation Research Board, FHWA, industry and associates pertaining to research studies on asphalt used in highway construction.	that the	records proposed for disposal in this Request of page	ining to the disposal of the agency's records; e(s) are not now needed for the business of		
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STANDARD FORM 115 Revised April, 1975 Prescribed by General Services Administration Administration Apply R (41 CFR) 101-114

Request f	for Records Disposition Authority-Continuation		JOB NO NC1-406-85-9	
7. ITEM NO	. 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	·	9. Sample or Job No	10. ACTION TAKEN
3. 3. 4. 6166 1. 19166 4. 619166 4. 619166	Completed HPR Contract Files: Completed contracts, final reports and related background material on co work that had been done in the socio-economic area as it relates to highways. Jove under HPR projects. Disposition: Destroy 3 years after completion of the contract. Delineation (Signing and Pavement Marking): Corres dence, minutes of meetings, contracts, reports, coo and official file copies that relate to paint strip breakaway barricades, pavement marking materials, p marker removal, grooved striping, permanent and tem	pon- ordinati oing, oavement		.,
5.	signing and other surface preparations. Disposition: Destroy when 5 years old. <u>Federally Coordinated Program Research Files</u> : Rese documents on implementation of activities planned f projects, including time charts and schedules.		arch	
	Disposition: Transfer to Records Center 5 years af completion of project. Destroy when old.		8	
6. Ot of stand	Highway Planning Research (HPR) Files: Reviews and technical data, studies, drafts, minutes of meeting ground material, budget estimates, monthly narrative expenditure reports, equipment listings, official f (including approval letters), correspondence pertain highway states construction and other related documents pertaining operations and appropriation of funds. Disposition: A. Transfer approval letters & report official file copies to records of when final reports are made. Des when 5 old. B. All other materials destroy when needed.	ys, back ve and <del>ile cop</del> ining to y to the to the cs <del>and</del> center stroy	ies Tium	se ports
7.	<u>HPR Research Study Files:</u> Initial proposals from S interim reports, work plans, <del>official file copies</del> , correspondence, and project statements for all Sta Disposition: Transfer to records center when final	general ates.   report		
15-203	are made. Destroy when 5 years old of final report is made.	after		) FORM 115-A

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Request f	or Records Disposition Authority – Continuation		<sup>јов NO</sup> NC1-406-85-9		3
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO	10. ACTION TA	AKE
8.	Pavement Files:Correspondence, projects, coordination of the drafts with the State on joint repairs and other data on subjects such as recycling, workshop design concepts, etc.e, which concern construction techniques, and design and maintenance of pavements.Disposition:Destroy when 5 years old or when no longer needed, whichever comes first.				
9.	Reference Files: Copies of information not otherwice classified and used as ready reference on subjects of current or ongoing interest. These files may co- copies of publications, directives, pictures, corre- and the like. Official file copies are not to be placed in these files nor are the files to be cons- pending files where official file copies are kept on a tentative basis. Disposition: Destroy when no longer needed	s ontain esponde	GRS 19/14 nce	.,	
10.	<u>Research - General</u> Correspondence between FHWA and the Division Offices documenting the interpretation administration, and execution of the various Resear	n, rch ay			
61996	Disposition: Tr <del>ansfer to records center when 3 yea</del> old. Destroy when 6 years old.	<del>r</del> s			
11.	<u>Research Projects</u> Individual research projects be administered by the State highway agency and funded by Federal funds. Correspondence, copies of agreen quarterly progress reports, draft reports and final reports are included.	i nents,			
1. T 19196 1. T 19196 12.	Disposition: Transfer to records center 5 years af reports are completed. Destroy <del>5 yea</del> a <del>fter-transferring to record center</del> .	tr"S			
12.	Waste Material Utilization: Files concerning the use of waste material such as fly ash in highway co	onstruc	tion.		
	Disposition: Destroy when 5 years old.				

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