

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-408-11-6</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>4/5/11</i>	
1. FROM (Agency or establishment) U.S. Department of Transportation		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Federal Transit Administration			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Danielle Tyler	5. TELEPHONE NUMBER (202) 202-366	DATE <i>18 June 12</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>3-29-11</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE Records Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Open Government Information Records This record series includes records pertaining to legal matters involving Freedom of Information Act (FOIA) requirements, request, appeals, and litigation, Privacy Act requirements, and Federal Advisory Committee Act requirements, particularly with respect to creation of Federal advisory committees. NOTE: These disposition instructions apply to all records regardless of physical media. a. <u>General rulemaking dockets.</u> Dockets relating to substantive rules that attracts great public or industry attention and response, signify an advance in technology, had significant impact on mass transit transportation, or signify a major development in the history of the agency, as selected by the Office of Chief Counsel. Disposition: Permanent. Transfer to FRC five years after close of file. Offer to NARA 25 years later. b. <u>Unselected dockets.</u>	<i>See attached sheet approved by R/O via e-mail dated 1/17/2012</i>	

Disposition: **Temporary**. Transfer to FRC five years after close of file. Destroy 25 years later.

c. Denials and dispositions of petitions for rulemaking dockets.

Disposition: **Temporary**. Transfer to FRC five years after issue of denial. Destroy 25 years later.

d. Washington and regional transmittal files and non-codified items such as notices of meetings, delegations of authority, organizational statements, and similar material.

Disposition: **Temporary**. Destroy when no longer needed for reference.

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
Item 1	<p><u>General Rulemaking Dockets</u> Dockets relating to substantive rules that attracts great public or industry attention and responses, signify an advance in technology, had significant impact on mass transit transportation, or signify a major development in the history of the agency, as selected by the Office of Chief Counsel.</p> <p>Disposition. PERMANENT. Retire to the FRC five years after close. Transfer to the National Archives and Records Administration (NARA) 25 years later. Electronic records will be transferred to NARA five years after cut off in order to prevent loss due to accident or obsolescence. Legal custody will be transferred 25 years after cut off in order to protect confidentiality. FTA agrees to transfer all permanent electronic records to NARA according to 36 CFR 1235.44, 46, 48 and 50. All items in the schedule are media neutral. <i>Pre-accession policy revoked by</i></p>	N1-408-05-1, items 2100(2)(a)(1) and (2)	
Item 2	<p><u>Unselected Dockets</u></p> <p>Disposition. TEMPORARY. Retire to the FRC five years after close of file. Destroy/delete 25 years later.</p>	N1-408-05-1, item 2100(2)(b)	
Item 3	<p><u>Denials and Dispositions of Petitions for Rulemaking Dockets</u></p> <p>Disposition. TEMPORARY. Retire to the FRC five years after close of file. Destroy/delete 25 years later.</p>		
Item 4	<p><u>Washington and Regional Files and Non-Codified</u> items such as notices of meetings, delegations, of authority, organizational statements, and similar materials.</p> <p>Disposition. TEMPORARY. Destroy when no longer needed for reference.</p>	N1-408-05-1, item 2000(2)	