

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-408-11-012

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 05/13/2021

## **ACTIVE ITEMS**


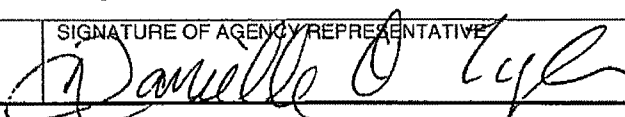
These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Items 1e1 and 1e2 remain active.

## **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1b was superseded by GRS 1.2, items 020 (DAA-GRS-2013-0008-0001) and 021 (DAA-GRS-2013-0008-0006)

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER N1-408-11-12	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 4/20/11	
1 FROM (Agency or establishment) U S Department of Transportation	NOTIFICATION TO AGENCY		
2 MAJOR SUBDIVISION Federal Transit Administration	In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10		
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Danielle Tyler	5 TELEPHONE NUMBER (202) 366-5160	DATE 17 Jan 12	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>revised</i> 12-11-11	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<b>Research and Training Records</b>  This disposition includes records described below related to the administration of a program, which provides grants to public and private institutions to assist in establishing or carrying on comprehensive research in the problem of transportation in urban areas. This includes research in system design, public preferences, allocation of resources, and the legal, esthetic, and financial aspects of urban transportation.  <b>NOTE</b> These disposition instructions apply to all the described records regardless of physical media  <del>a Grant application files Applications, memoranda, correspondence, and other records relating to the decision to accept or reject grant applications.</del>  <del>(1) Rejected applications.</del>  <del>Disposition Temporary. Destroy three years after rejection or withdrawal.</del>	N1-408-05-1, Items 4900 & 6100 (partial)          GRS 3, Item 13	

<p><del>(2) <u>Accepted applications</u></del></p> <p><del>Disposition <b>Temporary</b>. Destroy when two years old</del></p> <p>b <u>Grant project files</u> Proposals or applications, contracts, project reports, studies, certificates, agreements, memoranda, correspondence, and other records relating to receipt, review, award, evaluation, status, and monitoring of individual grants, allocation of funds, and project budgets</p> <p>Disposition <b>Temporary</b>. Transfer to FRC upon close of project Destroy three years after project is closed</p> <p><del>e <u>Grant control files</u> Indexes, registers, logs, or other records relating to control of assigning numbers of identifying projects, applications, and grants</del></p> <p><del>Disposition <b>Temporary</b>. Destroy when two years old</del></p> <p><del>d <u>Correspondence and/or subject files</u> relating to routine operations and daily activities in administration of a grant program</del></p> <p><del>Disposition <b>Temporary</b>. Destroy when two years old</del></p> <p>e <u>Final product files</u> Published reports and studies that are the final product of a grant</p> <p>(1) <u>Record copy</u></p> <p>Disposition <b>Permanent</b>. Cut off at end of fiscal year Transfer inactive file to FRC four years after cut off Transfer to NARA ten years after cut off</p> <p>(2) <u>All other copies</u></p> <p>Disposition <b>Temporary</b>. Dispose of with related grant project files in three years</p>	<p>GRS 3, Item 14</p> <p>N1-408-05-1, Item 4900 (2)</p> <p>GRS 23, Item 8</p> <p>GRS 3, Item 14</p> <p>N1-408-05-1, Item, 4900 (5)a, 6100 (3)a</p> <p>N1-408-05-1, Item, 4900 (5)b, 6100 (3)b</p>	
--	---	--