



Records Schedule Number

DAA-0416-2012-0005

Schedule Status

Approved

Agency or Establishment

National Highway Traffic Safety Administration

Record Group / Scheduling Group

Records of the National Highway Traffic Safety Administration

Records Schedule applies to

Major Subdivsion

Major Subdivision

National Highway Traffic Safety Administration, Research and

Program Development

Minor Subdivision

NHTSA Office of Enforcement and Justice Records

Schedule Subject

National Sobriety Testing Resource Center and DRE Data System

Internal agency concurrences will

be provided

No

Background Information

The Office of Research and Develop programs works to reduce impaired driving through High Visibility Enforcement (HVE), providing support for prosecutors & DWI courts, alcohol screening and brief intervention, and the use of ignition interlocks. It works cooperatively with national organizations and federal agencies to prevent driving while impaired by drugs or alcohol and underage drinking.

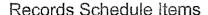
Item Count

Number of Total Disposition Items		Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0416-2012-0005

Sequence Number	·
1	Master File
	Disposition Authority Number: DAA-0416-2012-0005-0001



Sequence Number

-

Master File

Disposition Authority Number

DAA-0416-2012-0005-0001

The National Sobriety Testing Resource Center and DRE Data System is a web-based system. Access to the system is limited to qualified law enforcement and highway safety practitioners. Access is dependent on the input of a user name and complex password protocol to view information, or input DRE evaluation data. The system serves to provide law enforcement and highway safety practitioners with information and support to address impaired driving. It also includes a data collection element for credentialed Drug Recognition Experts (DRE's) to capture evaluation information, including toxicology results. The system is capable of generating detailed reports to describe and depict trends in drug-impaired driving as well as to serve as a management tool for State DRE programs.

Final Disposition

Temporary

Item Status

Active

Is this item media neutral?

No

Explanation of limitation

Data exists in electronic format only.

Do any of the records covered by this item currently exist in electronic format(s) other than email and word processing?

Yes

Do any of the records covered

Yes

by this item exist as structured

electronic data?

Disposition Instruction

Cutoff Instruction

End of Calendar year.

Retention Period

Destroy 7 year(s) after cut-off

Additional Information

GAO Approval

Not Required





Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	Ву	Title	Organization
08/06/2012	Certify	Carolyn Green	Records Officer Man ager	NHTSA - OCIO
12/10/2014	Submit for Concur rence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
12/11/2014	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - Records Management Services
12/11/2014	Concur	Laurence Brewer	Director, National R ecords Management Program	National Archives and Records Administration - National Records Management Program
12/16/2014	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist