

Request for Records Disposition Authority

Records Schedule Number DAA-0416-2012-0005
Schedule Status Approved

Agency or Establishment National Highway Traffic Safety Administration
Record Group / Scheduling Group Records of the National Highway Traffic Safety Administration
Records Schedule applies to Major Subdivision
Major Subdivision National Highway Traffic Safety Administration, Research and Program Development
Minor Subdivision NHTSA Office of Enforcement and Justice Records
Schedule Subject National Sobriety Testing Resource Center and DRE Data System
Internal agency concurrences will be provided No

Background Information The Office of Research and Develop programs works to reduce impaired driving through High Visibility Enforcement (HVE), providing support for prosecutors & DWI courts, alcohol screening and brief intervention, and the use of ignition interlocks . It works cooperatively with national organizations and federal agencies to prevent driving while impaired by drugs or alcohol and underage drinking.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0416-2012-0005

Sequence Number

1

Master File

Disposition Authority Number: DAA-0416-2012-0005-0001

Records Schedule Items

Sequence Number	
1	<p>Master File</p> <p>Disposition Authority Number DAA-0416-2012-0005-0001</p> <p>The National Sobriety Testing Resource Center and DRE Data System is a web-based system. Access to the system is limited to qualified law enforcement and highway safety practitioners. Access is dependent on the input of a user name and complex password protocol to view information, or input DRE evaluation data. The system serves to provide law enforcement and highway safety practitioners with information and support to address impaired driving. It also includes a data collection element for credentialed Drug Recognition Experts (DRE's) to capture evaluation information, including toxicology results. The system is capable of generating detailed reports to describe and depict trends in drug-impaired driving as well as to serve as a management tool for State DRE programs.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation Data exists in electronic format only.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>Disposition Instruction</p> <p>Cutoff Instruction End of Calendar year.</p> <p>Retention Period Destroy 7 year(s) after cut-off</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/06/2012	Certify	Carolyn Green	Records Officer Manager	NHTSA - OCIO
12/10/2014	Submit for Concurrence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
12/11/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
12/11/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
12/16/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist