

National Archives and Records Administration  
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0416-2022-0001

Status: APPROVED  
Date Approved: 11/18/2025

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## General Information

Agency or Establishment	National Highway Traffic Safety Administration
Record/Scheduling Group	0416 - Records of the National Highway Traffic Safety Administration
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Highway Safety Research and Program Development
Minor Subdivision	Office of Emergency Medical Services; National 911 Program
Schedule Subject	National 911 Profile Database files
Additional Schedule Information	The National 911 Profile Database contains data voluntarily submitted by 911 agencies in the 50 states, five territories and the District of Columbia through a web-based, data reporting and collection tool accessible through the website <a href="http://www.911.gov">www.911.gov</a> . Only the points of contact for each 911 jurisdiction will have access to enter the information. The information collected includes data useful to evaluating the status of 911 programs across the country, along with their progress of implementing upgraded and advanced 911 systems and capabilities.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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## Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 1

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0416-2022-0001

Item #	Title	Disposition
0001	National 911 Profile Database files	Temporary
0002	911 Publications	Permanent

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Records Schedule Items

DAA-0416-2022-0001-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	National 911 Profile Database files	
Item Description	The data elements involved will fall within two major categories: baseline and progress benchmarks. 1) “Baseline” data elements reflect the current status and nature of 911 operations from state to state. These elements are largely descriptive in nature, are intended to provide a general view of existing 911 services across the country, and are grouped within three categories: administrative, system, and fiscal data. 2) “Progress benchmarks” reflect the status of state efforts to implement advanced “Next Generation 911” systems and capabilities. As titled, these data elements are largely implementation or deployment benchmarks against which progress can be measured.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Cut off when Published	
Retention Period	Destroy 20 year(s) after cutoff	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

DAA-0416-2022-0001-0002		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	911 Publications	

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Item Description	General 911 publications created by National 911 Program and published on <a href="https://www.911.gov/projects/national-911-annual-report/">https://www.911.gov/projects/national-911-annual-report/</a>
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	No
<b>SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS</b>	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
<b>DISPOSITION INSTRUCTION</b>	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Calendar year when published
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives in 5 year blocks 15 year(s) after block closes
<b>ADDITIONAL INFORMATION</b>	
Current Records Format	Textual data:1 MB
Approximate first year of records covered by this authority	2010
End year of records covered by this authority	Still being created
Date span of the initial transfer	From: 01/01/2010 To: 12/31/2014
Frequency of transfer	5
Are any of the records covered by this item subject to a FOIA exemption?	No

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Signatory Information

Action	User	Date
Approve	Marco Rubio (Acting Archivist)	11/18/2025



Office of the Chief  
Records Officer for the  
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.