

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0416-2023-0001

Status: APPROVED
Date Approved: 08/06/2024

General Information

Agency or Establishment	National Highway Traffic Safety Administration
Record/Scheduling Group	0416 - Records of the National Highway Traffic Safety Administration
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Office of Enforcement
Minor Subdivision	Office of Defects Investigation
Schedule Subject	Office of Defects Investigation Record Schedule for Standing General Order 2021-01 (SGO)
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 2

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0416-2023-0001

Item #	Title	Disposition
0001	Standing General Order (SGO) 2021-01	Temporary
0002	Standing General Order (SGO) 2021-01 Public Use Copy	Temporary

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Records Schedule Items

DAA-0416-2023-0001-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Standing General Order (SGO) 2021-01	
Item Description	The data collected through NHTSA's Standing General Order 2021-01 (SGO) will help ODI in their investigations related to Advanced Driver Assistance Systems (ADAS) and Automated Driving Systems (ADS). The Order requires manufacturers and operators of vehicles equipped with Society of Automotive Engineers (SAE) Level 2 ADAS or SAE Level 3-5 ADS to report crash incidents of such vehicles. The data reported includes the subject vehicle information, incident information, incident scene, crash description, post-crash information a narrative that allows the reporting entity to provide details of the incident, such as the ADAS/ADS features engaged prior to and during the incident. The SGO shares the technical infrastructure with the Advance Retrieval (Tire, Equipment, Motor Vehicles) Information System (ARTEMIS), but ARTEMIS does not use or process data collected by the SGO. The data collected will be used by ODI for their investigations and by Chief Counsel (NCC) for legal and compliance purposes.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Cut off at end of Calendar year when received	
Retention Period	Destroy 20 year(s) after cutoff	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

DAA-0416-2023-0001-0002	STATUS: Active
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ITEM GENERAL INFORMATION	
Item Title	Standing General Order (SGO) 2021-01 Public Use Copy
Item Description	A redacted copy of the data collected through NHTSA's Standing Order 2021-01 is posted on NHTSA's public website https://www.nhtsa.gov/laws-regulations/standing-general-order-crash-reporting . Data is published the 15th of each month in CSV files and segregated by ADS and ADAS. Data is also summarized and divided by ADS and ADAS in public dash boards.
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Cutoff Instructions	Cut off at end of Calendar year when received
Retention Period	Destroy 20 year(s) after cutoff
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

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Signatory Information

Action	User	Date
Approve	Colleen Shogan	08/06/2024