

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		DO NOT WRITE IN THESE SPACES (NARA use only)	
10. NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <b>NI-416-95-7</b>	
1. FROM (Agency or establishment) <b>National Highway Traffic Safety Administration</b>		DATE RECEIVED <b>5-31-95</b>	
2. MAJOR SUBDIVISION <b>Research and Development</b>		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION <b>National Center for Statistics and Analysis</b>			
4. NAME OF PERSON WITH WHOM TO CONFER <b>Christina Morgan</b>	5. TELEPHONE <b>202 366-0183</b>	DATE <b>7/7/95</b>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <b>4-24-95</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Edward R. Kosch</i>	TITLE <b>Records Officer</b>	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached description and proposed disposition of the Florida State Accident Data Files and Documentation.		
<i>Copy sent to agency 4/19/95</i>			

REQUEST FOR RECORDS DISPOSITION AUTHORITY-CONTINUATION

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Job Number \_\_\_\_\_

ITEM NO.	DESCRIPTION OF ITEM & PROPOSED DISPOSITION
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1. **FLORIDA STATE ACCIDENT DATA.** One of a collection of 27 states police reported accident data. Each state provides a census of all police accident reports, annually. The State Data are used to support National Highway Traffic Safety Administration's (NHTSA) identification of traffic safety problems, development and implementation of vehicle and driver countermeasures, and evaluation of motor vehicle safety standards.

State police, local police, sheriffs and other enforcement officers in Florida fill out a Police Accident Report (PAR) for each motor vehicle accident resulting in \$500.00 worth of property damage, a personal injury, or a fatality. They record environmental and road conditions and accident, vehicle, and occupant characteristics. NHTSA obtains the data from the Florida Department of Highway Safety and Motor Vehicles, Administrative Services Division.

**YEARS AVAILABLE:** 1985 & thereafter.

**ARRANGEMENT STATEMENT:** No special arrangement.

**STATEMENT OF RESTRICTIONS:** There are no restrictions.

**CURRENT VOLUME:** 27 cartridges and 13 tapes

**ESTIMATE OF ANNUAL ACCUMULATION:** 4 tapes.

**DISPOSITION:** Permanent. Cutoff annually. Transfer to the National Archives 12 months after the cutoff.

2. **FLORIDA STATE ACCIDENT DATA DOCUMENTATION.** File specification, user's manual, codebooks, record layouts, Police Accident Report (PAR), and coding instructions submitted by the state with its data.

**YEARS AVAILABLE:** One manual and six file layouts exist. The manual can be used with 1985-1993 data. The file layout dated July 28, 1987 can be used with 1985 data, the file layout dated April 17, 1987 can be used with 1986 data, the file layout dated May 5, 1988 can be used with 1987 data, the file layout dated April 21, 1989 can be used with 1988 data, the file layout dated December 6, 1990 can be used with 1989-1990 data, the file layout dated July 26, 1991 can be used with 1991-1992 data, and the file layout dated December 7, 1992 can be used with 1993 data.

**ARRANGEMENT STATEMENT:** No special arrangement.

**STATEMENT OF RESTRICTIONS:** There are no restrictions.

**CURRENT VOLUME:** Five inches.

**ESTIMATE OF ANNUAL ACCUMULATION:** One half of an inch.

**DISPOSITION:** Permanent. Transfer copy of documentation with the data. Transfer updates and changes annually with subsequent transfer of the data.