

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK :

JOB NO.

N1-467-90-1

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

7/24/90

1. FROM (Agency or establishment)

U.S. DEPARTMENT OF TRANSPORTATION (DOT)

2. MAJOR SUBDIVISION

RESEARCH AND SPECIAL PROGRAMS ADMINISTRATION (RSPA)

3. MINOR SUBDIVISION

TRANSPORTATION SYSTEMS CENTER (TSC)

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

Jerry Marotte, Rcds Mgt Specialist Contractor 617-494-2067

DATE

7/25/90

ARCHIVIST OF THE UNITED STATES

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of Two page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☐ is attached; or ☒ is unnecessary.

B. DATE

23APR90

C. SIGNATURE OF AGENCY REPRESENTATIVE

DENNIS J. SULLIVAN

D. TITLE

Chief, Administrative Services

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

1.

TRANSPORTATION SYSTEMS CENTER BI-WEEKLY HIGHLIGHTS, ca.

1978 - present, two cubic ft.

Bi-Weekly compilations of TSC activities and accomplishments for the period (the Highlights are now called RSPA/TSC's Highlights and the period is not pre-determined but published when sufficient information accumulates - usually a three or four week period). The Highlights include data on studies, reports, conferences, surveys, lectures, etc., undertaken by TSC personnel. The series provide documentation (history) of a large variety of research findings of a scientific and technical nature for various sponsors.

a. RECORD COPY:

Permanent. Transfer to FRC in 2 or 3 year increments (depending on volume). ~~Transfer~~ to NARA when most recent publication is 20 years old. *Transfer*

b. BACKGROUND PAPERS (INPUTS):

Destroy when three years old or when no longer needed for reference, whichever is sooner.

Copies sent to agency

NNA, NN-W, NNT

10/5/90

NSN 7940-00-634-4064

to NCF

10/12/90

2/1/91

STANDARD FORM 115 (REV. 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11.4