

Request for Records Disposition Authority

Records Schedule Number **DAA-0557-2013-0003**

Schedule Status **Approved**

Agency or Establishment **Federal Motor Carrier Safety Administration**

Record Group / Scheduling Group **Records of the Federal Motor Carrier Safety Administration**

Records Schedule applies to **Major Subdivision**

Major Subdivision **Office of Information Technology**

Schedule Subject **Unified Registration System (URS)**

Internal agency concurrences will be provided **No**

Background Information

New schedule items; previously unscheduled. The Unified Registration System (URS) is required by the ICC Termination Act of 1995 (ICCTA) and the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). In the ICCTA, Congress enacted 49 U.S.C. 13908, which directed the Secretary of Transportation (Secretary) to issue regulations to replace certain existing registration and information systems with a single, online, Federal system. SAFETEA-LU modified the requirements for a unified registration system contained in the ICCTA. The URS will consolidate the following registration and information systems: (1) the U.S. Department of Transportation (USDOT) identification number system; (2) the 49 U.S.C. chapter 139 commercial registration system; (3) the 49 U.S.C. 13906 financial responsibility information system; and (4) the service of process agent designation system (49 U.S.C. 503 and 13304). The URS will improve the registration process for motor carriers, property brokers, freight forwarders, and other entities required to register with FMCSA, and also increase public accessibility to data about interstate motor carriers, property brokers, and freight forwarders.

URS is the repository of FMCSA's comprehensive record of safety performance and compliance histories of motor carriers, property brokers, freight forwarders, intermodal equipment providers, and cargo tank facilities subject to the Federal Motor Carrier Safety Regulations and the Hazardous Materials Regulations. It serves as a centralized repository of data that is used by various FMCSA offices, other Federal, State, and local agencies, organizations, commercial entities, or the general public.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0557-2013-0003

Sequence Number	
1	Unified Registration System (URS) Disposition Authority Number: DAA-0557-2013-0003-0008

Records Schedule Items

Sequence Number	
1	<p>Unified Registration System (URS)</p> <p>Disposition Authority Number DAA-0557-2013-0003-0008</p> <p>Data formerly entered in multiple forms (MCS-150, OP-1, BOC-3, etc) and maintained in the Motor Carrier Management Information System (MCMIS) are now entered through a new on-registration system, the Unified Registration System (URS). URS is a web portal used to register and maintain carrier licenses. Data entered into URS is captured permanently by MCMIS (N1-557-05-7 / item 5b, 5d).</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction cut off annually (calendar year)</p> <p>Retention Period Destroy 3 year(s) after cut off</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
02/01/2013	Certify	Herman Dogan	Records Management Officer	Federal Motor Carrier Safety Administration - Analysis Division
01/08/2015	Return for Revision	Katherine Kim	Archivist	National Archives and Records Administration - Records Management Services
04/08/2015	Submit for Concurrence	Katherine Kim	Archivist	National Archives and Records Administration - Records Management Services
04/16/2015	Return to Submitter	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/16/2015	Submit for Concurrence	Jim Cassidy	Appraiser	National Archives and Records Administration - Records Management Services
04/21/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/22/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
04/24/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist