

Request for Records Disposition Authority

Records Schedule Number DAA-0571-2015-0010

Schedule Status Approved

Agency or Establishment Pipeline and Hazardous Materials Safety Administration

Record Group / Scheduling Group Records of the Pipeline and Hazardous Materials Safety Administration

Records Schedule applies to Major Subdivision

Major Subdivision Pipeline and Hazardous Materials Safety Administration

Minor Subdivision The Office of Pipeline Safety (PHP-5)

Schedule Subject Emergency Support & Security Files

Internal agency concurrences will be provided No

Background Information Manages the pipeline safety program's emergency response planning and drills, incident response, and security operations; and coordinates continuity plans and operations for the agency.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0571-2015-0010

Sequence Number	
1	Facility Response Plans Disposition Authority Number: DAA-0571-2015-0010-0001

Records Schedule Items

Sequence Number	
1	<p>Facility Response Plans</p> <p>Disposition Authority Number DAA-0571-2015-0010-0001</p> <p>Plans required by statute to ensure pipeline operators are capable of effectively responding to pipeline spills</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>GRS or Superseded Authority Citation N1-467-97-001, Item 18</p> <p>Disposition Instruction</p> <p>Retention Period Destroy 5 year(s) after expiration of approval or when no longer needed for reference, whichever is later.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/28/2015	Return to Submitter	Faustine Robinson	Records Officer	Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration
04/29/2015	Certify	Faustine Robinson	Records Officer	Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration
12/21/2016	Submit for Concurrence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
12/23/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
12/23/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
01/06/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist