

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-015-071</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>12/12/06</i>	
1. FROM (Agency or establishment) Department of Veterans Affairs (VA)		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Veterans Health Administration (VHA)			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Sherwin Lynch (lynsher@mail.va.gov)	5. TELEPHONE 202-273-8312	DATE <i>8/1/07</i>	ARCHIVIST OF THE UNITED STATES <i>Albert W. ...</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>12/11/06</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Loise Russell</i>		TITLE Director, Information Management Service
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)

Echocardiogram Video Cassette Recording Tapes (Records)

An Echocardiogram recording tape captures video images of the position and motion of the heart by ultrasound waves directed through the chest. Each tape contains approximately 10 patients' tests.

1. Echocardiogram Video Cassette Recording Tapes.

SA 8/6/07 copies sent to Agcy, NARA, NWC, NWCCT, NR

SF 115

Echocardiogram Video Cassette Recording Tapes

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Contains images captured on video cassette tapes showing the position and motion of the heart.

Disposition: Temporary. Cut off at the end of the year in which the last image has been captured and a report filed in the patient's health record. Destroy 5 years after cutoff.

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>Temporary. Consist of images captured on tapes showing the position and motion of the heart.</p> <p>Disposition: Destroy 5 years after the last image has been captured and a report filed either in the patient's hardcopy health record or the electronic health record. Longer retention is authorized if the tape is needed for other clinical or business needs.</p>		