

# REQUEST AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Veterans Benefits

3. MINOR SUBDIVISION

Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER

H. D. Thombs

5. TEL. EXT. IDS

148-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED <b>AUG 5 1975</b>	JOB NO. <b>NC- 15-76-2</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<b>9-9-75</b> <u>James E. O'Neil</u> Date <u>acting</u> Archivist of the United States	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**JUL 29 1975**

Blake E. Turner  
**BLAKE E. TURNER**

Assistant Administrator for  
Planning and Evaluation

(Date)	(Signature of Agency Representative)	(Title)
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.
		10. ACTION TAKEN
	<u>INSURANCE SERVICE</u>	
1.	Record Printouts. Microfilm of initial conversion of record printouts.	NN-163-75
1a.	Destroy immediately.	
2.	Record Printouts. Microfilm of initial conversion of record printout lists.	NN-163-75
2a.	Destroy immediately.	
3.	Microfilm of Dividend Credit and Deposit Balance EAM Card File (VA Form 9-4461).	NN-162-87
3a.	Destroy immediately.	
4.	Microfilm of Loan and Lien Balance EAM Card File (VA Form 9-7880).	NN-162-87
4a.	Destroy immediately.	
5.	Microfilm of abstract of Radiogram Insurance Applications for Besieged Members of the Armed Forces - January 1942 - April 1942.	NN-3377
5a.	<u>Offer</u> <del>Transfer</del> to National Archives immediately.	

Copy to All Centers & 9-12-75  
Agency

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
6.	Unassociated Remittance Control File. Microfilm of EAM Cards showing disassociated cash, no name, and unassociated remittance items, dated before January 1, 1959.	II-NNA- 3205 & 3206	
6a.	Destroy immediately.		
7.	Microfilm of United States Government Life Insurance Paid Dividend EAM Card File.	II-NNA- 2501	
7a.	December 31, 2000.		
8.	Microfilm of United States Government Life Insurance Paid File (Bookruns).	II-NNA- 2501	
8a.	December 31, 2000.		
9.	Microfilm of United States Government Life Insurance Paid 1958 Special Dividend EAM Card File.	II-NNA- 2501	
9a.	December 31, 2000.		
10.	Microfilm of National Service Life Insurance Paid Dividend EAM Card File.	NN-162- 6	
10a.	December 31, 2029.  Simultaneous separate submission is being made to Records Management and Services Branch, GAO.  Prior to disposal of these records, consideration will be given to the moratorium on disposal of ADP records, pending outcome of the Federal antitrust suit against IBM.		