

**REQUEST AUTHORITY  
TO DISPOSE OF RECORDS**  
(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED NOV 4 1976	JOB NO.  <b>NC1-15-77-1</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Veterans Administration
2. MAJOR SUBDIVISION  
Department of Veterans Benefits
3. MINOR SUBDIVISION  
Field Stations
4. NAME OF PERSON WITH WHOM TO CONFER  
William Harrison
5. (TEL EXT) IDS  
148-3662
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

11/2/76 (Date)      *Edwin L. Arnold* (Signature of Agency Representative)      Assistant Administrator for Planning and Evaluation (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p align="center"><u>LOAN GUARANTY</u></p> <p>Loan Guaranty Folders. Guaranteed or Insured Loans, other than paid-in-full, which are not in default, and on which no claim has been paid and no action is pending by VA.</p> <p>Destroy individual folders 5 years after being reported paid in full, if screened. If not screened, destroy 35 years after retirement to the FARC.</p>	II NNA 2245	

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✓ 11/2/76  
(Date)

*Edwin L. Arnold*  
**EDWIN L. ARNOLD**  
(Signature of Agency Representative)

**Assistant Administrator for  
Planning and Evaluation**  
(Title)

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