

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

VETERANS ADMINISTRATION

2. MAJOR SUBDIVISION

CENTRAL OFFICE

3. MINOR SUBDIVISION

OFFICE OF THE ADMINISTRATOR

4. NAME OF PERSON WITH WHOM TO CONFER

MARJORIE M. LAMOREUX

5. TEL. EXT.

389-3632

LEAVE BLANK

JOB NO.

NCI-15-79-15

DATE RECEIVED **09 AUG 1979**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

2-4-80 *James E O'Haire*
Date *Acting* Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE

7-31-79

D. SIGNATURE OF AGENCY REPRESENTATIVE

Otto M. Ireland
OTTO M. IRELAND

E. TITLE

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

1. **VA Bicentennial Tree Planting Files
Volumes I-X**

The files pertain to the various tree planting activities during the Bicentennial conducted at the VA National Cemeteries. They include 14 large binders containing photographs, speeches, newspaper clippings, etc.

~~Retain until 6 years old, retire to Federal Records Center for 35 years and then offer to National Archives and Records Service.~~

*
DISPOSITION: Destroy when 5 years old.

*Change in disposition made per conversation between J.L.Wallace & J. McMenamin--1/30/80.

closed Out - 2-11-87

*Copy to agency
NIM*