

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-015-80-04

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Schedule is for magnetic tapes from an e-system 40 years ago. System is assumed to be no longer active and magnetic tapes' retention (20 to 80 days) long since met.

Date Reported: 04/28/2021

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec. 10/22/79* ✓  
**LEAVE BLANK**

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

**Veterans Administration**

2. MAJOR SUBDIVISION

**Office of Data Management & Telecommunications**

3. MINOR SUBDIVISION

**Data Processing Center**

4. NAME OF PERSON WITH WHOM TO CONFER

*[Redacted Name]*

5. TEL. EXT.

**3662/3632**

JOB NO.

**NC1-15-80-4**

DATE RECEIVED

**10-22-79**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

*11-19-79* *Jane E. O'Neil*  
*Date Acting Archivist of the United States*

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE

*6-19-79*

D. SIGNATURE OF AGENCY REPRESENTATIVE

*Otto M. Ireland*  
**OTTO M. IRELAND**

E. TITLE

**Acting Director, Management Services**

7. ITEM NO.

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR  
JOB NO.

10. ACTION TAKEN

**ENGINEERING MANAGEMENT INFORMATION SYSTEM**

1. Performance Data Dedicated Tapes

1.a. **EMIS Tape P.1.** Work order file and labor job time detail records for Week 1. Tape contains all new, change and delete work order transactions; station name headers and prior week work order changes and deletions. (File ID: EMIS P1-ALL-WK1 of each month).

Destroy tape data 20 days after creation.

1.b. **EMIS Tape P.2.** Same as Week 1 except updated with week 2 transactions each month. (File ID: EMIS P2-ALL-Wk2).

Destroy tape data 20 days after creation.

**NN-171-115**

*115-101*  
*Copy to Agency NAR NDM*  
*82 11-20-79*

*17 items*

Request for Records Disposition Authority—Continuation		JOB NO.	PAGE OF 2 of 4
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.c.	<p><u>EMIS Tape P.3.</u> Same as Week 1 and 2 except contains Week 3 LJTD (labor job time detail) transactions of each month. (File ID: EMIS P3-ALL-Wk3).</p> <p>Destroy tape 20 days after creation.</p>		
1.d.	<p><u>EMIS Tape P.4.</u> Monthly work order file, contains the work order summary for Month 1 of each Quarter. (File ID: EMIS P4-Mo1-Wk3).</p> <p>Destroy tape data 80 days after creation.</p>		
1.e.	<p><u>EMIS Tape P.5.</u> Contains the monthly work order file for Month 2 of each Quarter. (File ID: EMIS P5-Mo2-Wk3).</p> <p>Destroy tape data 80 days after creation.</p>		
1.f.	<p><u>EMIS Tape P.6.</u> Contains the monthly work order file for Month 3 of each Quarter. (File ID: EMIS P6-Mo3-Wk3).</p> <p>Destroy tape data 80 days after creation.</p>		
1.g.	<p><u>EMIS Tape P.7.</u> Engineering Performance Data Tape. (File ID: EMIS P7-ALL-Wk3).</p> <p>Destroy tape data after the successful completion of the operation for which created.</p>		
1.h.	<p><u>EMIS Tape P.8.</u> Contains work order file and work order transactions. (File ID: EMIS P8-ALL-ALL).</p> <p>Destroy tape data after the successful completion of the operation for which created.</p>		
1.i.	<p><u>EMIS Tape P.9.</u> Contains the equipment work order transactions. (File ID: EMIS P9-ALL-Wk3).</p> <p>Destroy tape data after the successful completion of the operation for which created.</p>		

## Request for Records Disposition Authority—Continuation

JOB NO.

PAGE OF

3 of 4

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.	<p>EMIS Work Alert and Equipment Cost Dedicated Tapes.</p> <p>2.a. <u>EMIS Tape W1.</u> Contains the monthly work alert file for Month 1 of each Quarter. (File ID: EMIS W1-Mo1).</p> <p>Destroy tape data 80 days after creation.</p> <p>2.b. <u>EMIS Tape W2.</u> Contains the monthly work alert file for Month 2 of each Quarter. (File ID: EMIS W2-Mo2).</p> <p>Destroy tape data 80 days after creation.</p> <p>2.c. <u>EMIS Tape W3.</u> Contains the monthly work alert file for Month 3 of each Quarter. (File ID: EMIS W3-Mo.3).</p> <p>Destroy tape data 80 days after creation.</p> <p>2.d <u>EMIS Tape W4.</u> Contains the work alert file and all transactions. (File ID: EMIS W4-ALL)</p> <p>Destroy tape data after the successful completion of the operation for which created.</p> <p>2.e. <u>EMIS Tape E1.</u> Contains the monthly equipment cost file for Month 1 of each Quarter. (File ID: EMIS E1-Mo1).</p> <p>Destroy tape data 80 days after creation.</p> <p>2.f. <u>EMIS Tape E2.</u> Contains the monthly equipment cost file for Month 2 of each Quarter. (File ID: EMIS E2-Mo.2).</p> <p>Destroy tape data 80 days after creation.</p> <p>2.g. <u>EMIS Tape E3.</u> Contains the monthly equipment cost file for Month 3 of each Quarter. (File ID: EMIS E3-Mo3).</p> <p>Destroy tape data 80 days after creation.</p>		

## Request for Records Disposition Authority – Continuation

JOB NO.

PAGE OF  
4 of 4

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.h.	<p><u>EMIS Tape E4</u>. Contains the equipment cost file and all transactions. (File ID: EMIS E4-ALL).</p> <p>Destroy tape data after the successful completion of the operation for which created.</p>		