

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Department of Medicine and Surgery

3. MINOR SUBDIVISION
VA Field Facilities

4. NAME OF PERSON WITH WHOM TO CONFER
MRS. MARJORIE M. LEANDRI

5. TEL EXT
389-3662

LEAVE BLANK

JOB NO

NCI-15-81-7

DATE RECEIVED

December 16, 1980

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-2280

Date

Robert W. [Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

9. DATE

12/9/80

D. SIGNATURE OF AGENCY REPRESENTATIVE

MRS. MAUREEN diNUNZIO

E. TITLE

Director, Management Services

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

The purpose of this appraisal is to amend the Sterilization Record File records series 9508, RCS 10-1. The Sterilization Records File is used to keep records of sterilization items, laboratory reports of sterilized cultures, sterilization registers and related material in Supply Processing and Distribution (SPD).


Destroy after thirty-six months.

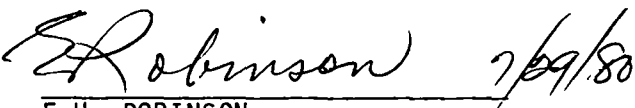
Donald L. Custis
DONALD L. CUSTIS, M.D.
Chief Medical Director (10)

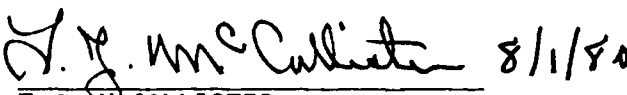
1 item

Closed Out: 12-29-80: K.T.D.
Copy sent to Agency

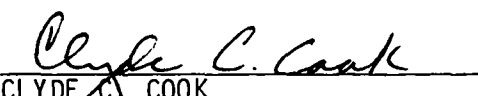
SIGNATURE PAGE - STERILIZATION RECORD FILE


ROBERT M. LA FON
Management Analyst (136E)


E.H. ROBINSON
Chief, Management Support Division (136E)


T.J. MCCOLLISTER
Acting Director, Medical Administration Service (136)


(For) MARJORIE R. QUANDT
ACMD for Administration (19)


CLYDE C. COOK
Assistant Administrator for Supply Service (90)


DONALD L. CUSTIS
Chief Medical Director (10)