

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Medicine and Surgery

3. MINOR SUBDIVISION

VA Field Facilities

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Marjorie M. Leandri

5. TEL EXT

389-3663

LEAVE BLANK

JOB NO

NC1-15-81-17

DATE RECEIVED

February 18, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-30-81

Date

[Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

12-19-80

D. SIGNATURE OF AGENCY REPRESENTATIVE

Maureen di Nunzio
Mrs. Maureen di Nunzio

E. TITLE

Director, Management Services (60)

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

Merit Review Board Library File - This is a Medical Research Service (151) folder in the Veterans Administration, Department of Medicine and Surgery.

The file contains documentations of evaluation decisions made by a board of qualified experts reviewing research proposals in their area of specialty. For example, a board of selected endocrinologist will evaluate a research proposal in endocrinology; oncologist for tumors, etc.

Specifically, the file will contain such information as investigator's name, specialty, academic affiliation, type of project, duration of project, name of medical center, funding information and comments by individual board members.

Retention - A 12-year retention period is requested because the files are continually referred to for comparison with other present

*Closed Out: 41-81: K.T.1)
Copy to Agency & NNM*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>and past proposals. Also, the individual board members are appointed for five (5) year periods that necessitates a retention long enough to cover the period of at least two cycles plus two years.</p> <p>Merit Review Board Library File Disposition: Destroy when 12 years old,</p> <p><i>Signed</i> DONALD L. CUSTIS, M.D. Chief Medical Director</p>	<p><i>Amended by Z. Lane</i> <i>Moore per John</i> <i>McKeramin 3/3/81</i></p>	