

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
VETERANS ADMINISTRATION

2. MAJOR SUBDIVISION
DEPARTMENT OF VETERANS BENEFITS

3. MINOR SUBDIVISION
FIELD STATION - VARO MANILA, PHIL.

4. NAME OF PERSON WITH WHOM TO CONFER

Marjorie M. Leandri

5. TEL EXT

389-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 7 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE

9-24-81

D. SIGNATURE OF AGENCY REPRESENTATIVE

MAUREEN DINUNZIO

E. TITLE

Director, Management Services

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

This disposition request covers records relating generally to the loyalty of Filipino nationals during the Japanese occupation of the Philippine Islands during World War II. Most of the records were created or collected by Army investigative or intelligence units after the War. Custody of these records were transferred to the Veterans Administration (VA). The VA uses the records in adjudicating claims made generally by Filipinos for veterans benefits, and, in connection with this, has also created various files and detailed indexes. The records are currently located at the Manila Regional Office and in two accessions at the Washington National Records Center (WNRC).

The records have long-term value to VA in determining veterans entitlements and in protecting the rights of Filipinos who served in the American cause during the War, and thus warrant retention by VA until such time as all applicable benefit programs and reference value ends. An

NC-15-76-7

115-107

Class Out: 3-23-82: X.T.D. New-3-1-82
Copy to NREC, NNM, & NNB
All changes coordinated with and concurred in by John
McManamin, VACO, and J.L. Wallace. Per Seccon 1/7/82.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4

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	<p>approximate termination date would be the year 2026. The records also possess significant historical value in that they document in detail events, activities, and movements in the Philippine Islands during and immediately after World War II. They will be offered, therefore, to the National Archives and Records Service (NARS) in the year 2026 after their value to VA has ceased and the problem of researcher access has ended. Because of their importance to the study of Philippine history, at some future date, copies of the records should be made available to an appropriate Philippine historical organization.</p> <p>This disposition request provides with the exceptions for the conversion of these important records to microfilm, followed by the destruction of the hardcopy. Microfilming is recommended because of the volume of the records and the problem this is causing at the Manila Regional Office. It will also facilitate reference by eliminating the necessity of referring requests for information to WNRC. Another significant factor is that some of the records, especially those on rice paper, must be microfilmed if they are to be preserved for future use. VA certifies that the records covered by this request will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506 and stored in accordance with 101-11.507 and 101-11.508. The first inspection of the microfilm, as required by 101-11.507-2, will take place two years after microfilming has been completed.</p>		
1.	<p><u>Loyalty Files</u>, ca. 1935-50, approximately 258 cubic feet, located in WNRC accession 67-A-4806. These files, which are arranged numerically, consist of correspondence, memoranda, reports, affidavits, depositions, press clippings, rosters, photographs, and other papers accumulated by U.S. Army investigative and intelligence units. They relate to anti-Japanese resistance activities in the Philippines, Filipino collaboration with</p>		

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	<p>the Japanese, wartime guerrilla activities, and instances of real or suspected Communist activity.</p> <p><u>Disposition:</u></p> <p>a. Hardcopy: Temporary. Destroy after conversion to microfilm and the verification of the microfilm for accuracy.</p> <p>b. Microfilm:</p> <p>(1) Master and one positive copy. Permanent. <i>Retire to WNRC.</i> Offer to NARS in the year 2026.</p> <p>(2) Reference copy. Temporary. Forward to VARO Manila. Destroy when no longer needed for reference purposes.</p> <p>2. <u>Index #1 to Loyalty Files</u>, approximately 76 cubic feet, located in WNRC accession 67-A-4805. This index consists of 3x5 cards arranged alphabetically. There is a microfilm copy of these records also stored in this accession.</p> <p><u>Disposition:</u></p> <p>a. Hardcopy: Temporary. Destroy after <i>conversion to microfilm and the verification of the microfilm for accuracy.</i> the existing microfilm copy has been verified to be an adequate substitute for the original records and the required additional copies have been reproduced.</p> <p>b. Microfilm:</p> <p>(1) Master and one positive copy. Permanent. <i>Retire to WNRC.</i> Offer to NARS in the year 2026.</p> <p>(2) Reference copy. Temporary. Located at VARO Manila. Destroy when no longer needed for reference purposes.</p> <p>(3) <i>Existing Reference Copy. Temporary. Located at WNRC. Destroy after new master and positive copy have been produced.</i></p>		

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3.	<p><u>Index #2 to Loyalty Files</u>, located in the Manila Regional Office. This index consists of 3x5 cards and is an expanded and updated continuation of Index #1 to the Loyalty Files; some cards have short statements relating to the character of individuals or organizations.</p> <p><u>Disposition:</u></p> <p>a. Hardcopy: Temporary. Destroy after conversion to microfilm and the verification of the microfilm for accuracy.</p> <p>b. Microfilm:</p> <p>(1) Master and one positive copy. Permanent. Retire to Washington National Records Center. Offer to NARS in the year 2026.</p> <p>(2) Reference copy. Temporary. Destroy when no longer needed for reference purposes.</p>		
4.	<p><u>Philippine Loyalty Files</u>, ca. 1941-45, located in the Manila Regional Office. These files consist of originals and copies of U.S. Army investigative and intelligence records; captured documents, including cancelled Japanese checks; and various guerrilla records that relate to incidents, personalities, and activities of pro-Japanese individuals during the period of the occupation.</p> <p><u>Disposition:</u></p> <p>a. Hardcopy. Temporary. Destroy after conversion to microfilm and the verification of the microfilm for accuracy.</p> <p>b. Microfilm:</p> <p>(1) Master and one positive copy. Permanent. Retire to Washington National Records Center. Offer to NARS in the year 2026.</p>		

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	<p>(2) Reference copy. Temporary. Destroy when no longer needed for reference purposes.</p>		
5.	<p><u>GANAP Membership Cards</u>, ca. 1935-43, approximately 11 cubic feet, located in WNRC accession 67-A-4806. These cards, which are arranged alphabetically, relate to individual membership in the GANAP party, a Philippine political organization that collaborated with the Japanese during the War.</p> <p><u>Disposition:</u></p> <p>a. Hardcopy. Temporary. Destroy after conversion to microfilm and the verification of the microfilm for accuracy.</p> <p>b. Microfilm:</p> <p>(1) Master and one positive copy. Permanent. Retire to WNRC. Offer to NARS in the year 2026.</p> <p>(2) Reference copy. Temporary. Forward to VARO Manila. Destroy when no longer needed for reference purposes.</p>		
6.	<p><u>Philippine Guerrilla Rosters</u>, located in the Manila Regional Office. These rosters consist of (1) an alphabetical listing of individual guerrilla groups and (2) an alphabetical listing of individuals serving in these groups.</p> <p><u>Disposition:</u></p> <p>a. Hardcopy. Temporary. Destroy after conversion to microfilm and the verification of the microfilm for accuracy.</p> <p>b. Microfilm:</p> <p>(1) Master and one positive copy. Permanent. Retire to Washington National Records Center. Offer to NARS in the year 2026.</p>		

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7.	<p>(2) Reference copy. Temporary. Destroy when no longer needed for reference purposes.</p> <p><u>TRIBUNE Newspaper File</u>, ca. 1941-45, located in the Manila Regional Office. The TRIBUNE was a newspaper published in Manila during the Japanese occupation of the Philippine Islands.</p> <p><u>Disposition:</u></p> <p>a. Hardcopy. Temporary. After conversion to microfilm and the verification of the microfilm for accuracy, donate to an appropriate Philippine historical organization in accordance with the provisions of 41 CFR 101-11.406-9.</p> <p>b. Microfilm: (1) <i>Master and one positive copy. Permanent. Offer immediately to NARS.</i> (1) Master and one positive copy. Permanent. Offer immediately to NARS.</p> <p>(2) (2) Reference copy. Temporary. Destroy when no longer needed for reference purposes.</p>		
8.	<p><u>Visa Application Files</u>, 1945-50, approximately 10 cubic feet, located in WNRC accession 67-A-4806. These files consist of correspondence memoranda, forms, and reports that relate to field investigations conducted by U.S. Army units in the Philippine Islands on applicants for visas to the United States. Applicants were involved in resistance activities during the War or were suspected of collaboration; some documentation concerns this matter but most of the material in the files relates to the processing of visas.</p> <p><u>Disposition:</u></p> <p>a. Hard copy. Temporary. Destroy after conversion to microfilm and the verification of the microfilm for accuracy.</p>		

* Change made at ONM's request and concurred in by JPM
McM, VA. 2/12/83. JPM

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

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	<p>b. Microfilm: <i>Retire to WURC,</i> (1) Master. Temporary. [^] Destroy in the year 2026.</p> <p>(2) Reference copy. Temporary. Forward to VARO Manila. Destroy when no longer needed for reference purposes.</p>		