

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

**Veterans Administration**

2 MAJOR SUBDIVISION

**Department of Veterans Benefits**

3 MINOR SUBDIVISION

**Field Stations**

4 NAME OF PERSON WITH WHOM TO CONFER

**MARJORIE M. LEANDRI**

5 TEL EXT

**389-3632**

LEAVE BLANK

JOB NO

**NCI-15-82-5**

DATE RECEIVED

**February 3, 1982**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

**2-11-82**

Date

*[Signature]*  
Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C DATE

**12-7-81**

D SIGNATURE OF AGENCY REPRESENTATIVE

*[Signature: Maureen Di Nunzio]*  
**MRS. MAUREEN DINUNZIO**

E TITLE

**Director, Information and  
Regulations Staff**

7  
ITEM NO

8 DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9  
SAMPLE OR  
JOB NO

10  
ACTION TAKEN

1. Loan management folders on vendee accounts evolving from term sale of property acquired under either guaranteed and insured loan or direct loan program.

1a. Folders on paid-in-full accounts.

Place in closed file by calendar year after delivery of debt satisfaction evidence. Destroy closed file after 3 years.

NN 165-  
140  
RSC VB-1  
12-110.31

1b. Folders on accounts sold to investors under VA Regulation 4600 repayment guarantee provisions and reported paid in full by purchasers.

Place in closed file by calendar year after receipt of paid-in-full notice. Destroy 3 years after loan is paid in full.

NCI  
15-76-21  
RCS VB-1  
12-110.38

*[Signature]*

*Mass Data Sheet Required.  
Closed Out: 2-22-82: [Signature]  
Copy to Agency, NNM & All FRCs*