INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-015-82-08

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Schedule is for input data transferred to magnetic tapes, the resultant magnetic tapes, and paper output reports from an e-system nearly 40 years ago. System is assumed to be no longer active and retention (5 to 60 days) long since met.

Date Reported: 04/28/2021

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

JOB NO.

NCI-15-82-8

DATE RECEIVED April 19, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

9 SEP 1982

Date _____ Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Office of Data Management & Telecommunications

3. MINOR SUBDIVISION
Data Processing Center - Austin

4. NAME OF PERSON WITH WHOM TO CONFER
Marjorie Leandri

5. TEL. EXT.
389-3632

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _9_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
12-21-81	(MRS.) MAUREEN diNUNZIO	Director, Information and Regulations Staff

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	CENTRALIZED ACCOUNTING SYSTEM FOR CONSTRUCTION APPROPRIATIONS (CASCA) DIRECT ACCESS STORAGE DEVICES, MAGNETIC TAPE FILES AND AUXILIARY RECORDS		
1.	Direct Access Storage Devices (DASD's) containing Centralized Accounting System for Construction Appropriations master records and working files data.		
1.a.	Master files which are created daily as updated by, or input to, job PHDDALY, PHDWKLY, PHDMONA, PHDMONB, PHDMONC, PHDMOND AND PHDCPNO. These daily files are identified as: (a) Summary Record (HDF.SUMREC), (b) Subsidiary Records (HDF.SUBREC), (c) Unobligated Balance Records (HDF.OBLBAL), (d) Project Accounting Records (HDF.PAR), (e) General Administration Records (HDF.GAR), (f) Universal Accounting Transactions (HDF.TOMX), (g) Cost Accounting Transactions (HDF.CATRANS), and, (h) PAID G/L Reconciliation Records (HDF.PADGL). Delete data and reuse the files after the data have been secured on magnetic tape.		

36 items

No More Data Change Required.
Closed out: 9-10-82 CM
Copies to NNBR & Agency

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.b.	Master files which are created monthly as updated by, or input to, jobs PHDMONA, PHDMONB, PHDMONC, PHDMOND, PHDCPNO and PHDUDPH. The monthly files are identified as: (a) Master Reporting Records (HDF.MRR), (b) Current EOM Project Accounting Records (HDF.CURPAR), (c) Current EOM General Administration Records (HDF.CURGAR), (d) Project History Records (HDF.PROHIST), (e) Cost Accounting Master Records (HDF.CAMASTER), (f) Subsidiary Extract Records (HDF.SUBEXT), (g) CASCA G/L Reconciliation Records (HDF.CASGL.), and, (h) Accounts Payable Extract Records (HDF.PAYEXT). Delete data and reuse the files after the data have been secured on magnetic tape.		
1.c.	Linkage files created bi-weekly and monthly as PAID General Ledger Extract Records by PAID job PPADP151 for input to jobs PHDDALY and PHDMOND; identified as (PAD.GL.HDF531). Delete data and reuse the files after completion of daily cycle.		
1.d.	Internal Files		
1.d.(1).	ARS and Inforex transactions combined by job PHDDISPA, PHDDISPB or PHDDISPI daily for input to job PHDDALY; identified as (HDF.INPTX). Delete data and reuse the files after completion of daily cycle.		
1.d.(2).	Extract file of unobligated and accountability balances created daily by job PHDDALY; identified as (HDF.TRPT). Delete data and reuse the files after completion of daily cycle.		
1.d.(3).	ARS ending CQN numbers created daily and updated by jobs PHDDISPA and PHDDISPB; identified as (HDF.CQN). Delete data and reuse the files after the data is no longer needed.		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.d.(4).	Universal Accounting Transactions created daily and updated by, or input to, jobs PHDDALY, PHDMONA. PHDMONB and PHDMONC: identified as (HDF.HIST and HDF.UAT). Delete data and reuse the files after completion of monthly cycle.		
1.d.(5).	Interim Reorganized Unobligated Balance and Master Reporting Record files created monthly and used by job PHDMONC; identified as (HDF.XOBLBAL and HDF.XMRR). Delete data and reuse the files after completion of job PHDMONC.		
1.d.(6).	Daily and Monthly master files with project numbers changed, but unsorted, created and used as requested by job PHDCPNO. Files identified as: (a) Subsidiary Records (HDF.PSUBREC), (b) Unobligated Balance Records (HDF.POBLBAL), (c) Project Accounting Records (HDF.PPAR), (d) General Administration Records (HDF.PGAR), (e) Universal Accounting Transactions. (HDF.PTOMX), (f) Cost Accounting Transactions (HDF.PCATRANS), (g) Master Reporting Records (HDF.PMRR), (h) Current EOM Project Accounting Records (HDF.PCURPAR), (i) Current EOM General Administration Records (HDF.PCURGAR), (j) Project History Records (HDF.PROHIS), (k) Cost Accounting Master Records (HDF.PCAMSTR), (1) Subsidiary Extract Records (HDF.PSUBEXT), and, (m) Accounts Payable Extract Records (HDF.PPAYEXT). Delete data and reuse the files after completion of job PHDCPNO.		
1.d.(7).	Facility file created daily and used by jobs PHDDALY, PHDMONA, PHDMONB, PHDMONC and PHDCPNO; identified as (HDF.FACILITY.FILE.) Delete data and reuse the files after the data is no longer needed.		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.	Magnetic Tape Files		
2.a.	Security Files (Daily)		
2.a.(1).	Master record multi-file security tapes created daily by jobs PHDDALY, PHDMONA, PHDMONC, PHDCPNO and PHDUDPH and retained in tape library. Files identified as: (a) Summary Record (HDF.ASUMREC), (b) Subsidiary Records (HDF.ASUBREC), (c) Unobligated Balance Records (HDF.AOBLBAL), (d) Project Accounting Records (HDF.APAR), (e) General Administration Records (HDF.AGAR), (f) Universal Accounting Transactions (HDF.ATOMX), (g) Cost Accounting Transactions (HDF.ACATRANS), and, (h) PAID G/L Reconciliation Records (HDF.APADGL). Destroy tape data after 10 days.		
2.a.(2).	Master record multi-file security tapes created daily by jobs PHDDALY, PHDMONA, PHDMONC, PHDCPNO and PHDUDPH and retained in local security for protection of records. Files identified as: (a) Summary Record (HDF.BSUMREC), (b) Subsidiary Records (HDF.BSUBREC), (c) Unobligated Balance Records (HDF.BOBLBAL), (d) Project Accounting Records (HDF.BPAR), (e) General Administration Records (HDF.BGAR), (f) Universal Accounting Transactions (HDF.BTOMX), (g) Cost Accounting Transactions (HDF.BCATRANS), and, (h) PAID G/L Reconciliation Records (HDF.BPADGL). Destroy tape data after 10 days.		
2.a.(3).	Master record multi-file security tapes created daily by jobs PHDMONA, PHDMONC, PHDCPNO and PHDUDPH for shipment to the VA Records Depository. Files identified as: (a) Summary Record (HDF.CSUMREC), (b) Subsidiary Records (HDF.CSUBREC), (c) Unobligated Balance Records (HDF.COBLBAL), (d) Project Accounting Records (HDF.CPAR), (e) General Administration Records (HDF.CGAR), (f) Universal Accounting Transactions (HDF.CTOMX), (g) Cost Accounting Transactions (HDF.CCATRANS), and, (h) PAID G/L Reconciliation Records (HDF.CPADGL). Destroy tape data after 45 days and after return of tape from the VA Records Depository.		

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Four copies, including original, to be submitted to the National Archives

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Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.b.	Security Files (Monthly)		
2.b.(1).	Master record multi-file security tapes created monthly by jobs PHDMONA, PHDMONC, PHDCPNO and PHDUDPH and retained in tape library. Files identified as: (a) Master Reporting Records (HDF.AMRR), (b) Current EOM Project Accounting Records (HDF.ACURPAR), (c) Current EOM General Administration Records (HDF.ACURGAR), (d) Project History Records (HDF.APROHIS), (e) Cost Accounting Master Records (HDF.ACAMASTR), (f) Subsidiary Extract Records (HDF.ASUBEXT), (g) CASCA G/L Reconciliation Records (HDF.ACASGL), and, (h) Accounts Payable Extract Records (HDF.APAYEXT).. Destroy tape data after 45 days.		
2.b.(2).	Master record multi-file security tapes created monthly by jobs PHDMONA, PHDMONC, PHDCPNO and PHDUDPH and retained in local security for protection of records. Files identified as: (a) Master Reporting Records (HDF.BMRR), (b) Current EOM Project Accounting Records (HDF.BCURPAR), (c) Current EOM General Administration Records (HDF.BCURGAR), (d) Project History Records (HDF.BPROHIS), (e) Cost Accounting Master Records (HDF.BCAMASTR), (f) Subsidiary Extract Records (HDF.BSUBEXT), (g) CASCA G/L Reconciliation Records (HDF.BCASGL), and, (h) Accounts Payable Extract Records (HDF.BPAYEXT). Destroy tape data after 45 days.		
2.b.(3).	Master record multi-file security tapes created monthly by jobs PHDMONA, PHDMONC, PHDCPNO and PHDUDPH for shipment to the VA Records Depository. Files identified as: (a) Master Reporting Records (HDF.CMRR), (b) Current EOM Project Accounting Records (HDF.CCURPAR), (c) Current EOM General Administration Records (HDF.CCURGAR), (d) Project History Records (HDF.CPROHIS), (e) Cost Accounting Master Records (HDF.CCAMASTR), (f) Subsidiary Extract Records (HDF.CSUBEXT), (g) CASCA G/L Reconciliation Records (HDF.CCASGL) and, (h) Accounts Payable Extract Records (HDF.CPAYEXT). Destroy tape data after 45 days and after return of tape from the VA Records Depository.		

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2.c.	ARS and Inforex Transactions combined daily by job PHDDISPA, PHDDISPB, or PHDDISPI. File identified as (HDF.SECR.INPT).		
	Destroy tape data after 45 days and after return of tape from the VA Records Depository.		
2.d.	Transaction Files		
2.d.(1).	ARS input from VACO and field stations, created daily for input to jobs PHDDISPA or PHDDISPB. File identified as (FPC.MSCDPC).		
	Destroy tape data after completion of daily cycle.		
2.d.(2).	Inforex input from Austin Finance, created daily for input to job PHDDISPB or PHDDISPI. File Identified as (HDF.INPT).		
	Destroy tape data after completion of daily cycle.		
2.e.	Linkage files consisting of PAID Cost Accounting Records created bi-weekly and monthly by PAID job PPADP109 for input to job PHDMONB. File identified as (PAD.ACPR.HDF720).		
	Destroy tape data after 60 days.		
2.f.	Print Tapes		
2.f.(1).	Report print tape created daily by job PHDDALY. File identified as (PNT.H6413P5.HDAILYXX).		
	Destroy tape data after 5 days.		
2.f.(2).	Report print tape created weekly by job PHDWKLY. File identified as (PNT.H6413P4.HWEEKLYX).		
	Destroy tape data after 5 days.		
2.f.(3).	Report print tape created monthly by job PHDMONA for monthly reports, run A. File identified as (PNT.H6413P4.HMONRUNA).		
	Destroy tape data after 10 days.		

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2.f.(4).	Report print tape created monthly by job PHDMONB for monthly reports, run B. File identified as (PNT.H6413P4.HMONRUNB). Destroy tape data after 10 days.		
2.f.(5).	Report print tape created monthly by job PHDMONC for monthly reports, run C. File identified as (PNT.H6413P4.HMONRUNC). Destroy tape data after 10 days.		
2.f.(6).	Report print tape created monthly by job PHDMOND for monthly reports, run D. File identified as (PNT.H6413P4.HMONRUND). Destroy tape data after 10 days.		
2.f.(7).	Report print tape created annually by job PHDMONC. File identified as (PNT.H6413P4.HEOFYXXX). Destroy tape data after 10 days.		
2.g.	COM Files		
2.g.(1).	Report microfilm tape created daily by job PHDDALY. File identified as (HDF.COM20110.HDFAFB). Destroy tape data after 5 days.		
2.g.(2).	Report microfilm tape created weekly by job PHDWKLY. File identified as (HDF.KOM15). Destroy tape data after 5 days.		
2.g.(3).	Report microfilm tape created monthly by job PHDMONA for monthly reports, run A. File identified as (HDF.RPT20416). Destroy tape data after 5 days.		
2.g.(4).	Report microfilm tape created monthly by job PHDMONB for monthly reports, run B. File identified as (HDF.KOM15). Destroy tape data after 5 days.		

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2.g.(5).	Report microfilm tape created monthly by job PHDMONC for monthly reports, run C. File identified as (HDF.KOMC). Destroy tape data after 5 days.		
2.g.(6).	Report microfilm tape created annually by job PHDMONC. File identified as (HDF.KOM15). Destroy tape data after 5 days.		
2.h.	Transmit Files		
2.h.(1).	ARS transmittal tape created daily by job PHADDALY. File identified as (HDF.DPC). Destroy tape data after 5 days.		
2.h.(2).	ARS transmittal tape created daily by job PHDMONC. File identified as (HDF.CASRPT). Destroy tape data after 5 days.		
3.	Auxiliary Records (Paper) CASCA reports, listings, summaries and messages retained by Analysis & Control Divsion, Austin DPC consisting of: Listing of Transactions Exceeding Maximum Length (Dumps), Rejected ARS Transaction Report, Input Transaction Listing, Cash Voucher Listing, Daily Transaction Listing of CASCA Accounting Actions, Daily Activity Summary, Report of General Administration Funds, Report of Project Funds, Finance Activity Messages, Transaction Reject Listing, and Daily Listing of Unobligated Allotment. DPC copies of reports and listings and similar type of paper records are retained for reference and inquiry purposes. Destroy after 30 days.		

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	Assistant Deputy Administrator for Data Management and Telecommunications (30) 11/9/81 Date		

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