

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Veterans Administration

2. MAJOR SUBDIVISION  
Department of Veterans Benefits

3. MINOR SUBDIVISION  
Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER

Marjorie M. Leandri

5. TEL. EXT.

389-3662

LEAVE BLANK

JOB NO

**NCI-15-83-5**

DATE RECEIVED

**11/8/82**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

**11-8-82**  
Date

*Robert W. War*  
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

**11-3-82**

D. SIGNATURE OF AGENCY REPRESENTATIVE

*Marjorie M. Leandri*  
(MRS.) MAUREEN diNUNZIO

E. TITLE

Director, Information and Regulations Staff

7. ITEM NO.

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR  
JOB NO.

10. ACTION TAKEN

**1.**

This SF 115 modifies an earlier submission, NARS Job No. NCI-15-82-6, April 14, 1982, which schedules Dependents' Educational Assistance Folders. The modification is necessary to amend item 1b which relates to the disposal of folders of eligible persons who apply for benefits but do not enter training. These individuals would not exhaust their entitlement.

Dependents' Educational Assistance Folders documenting education or special restorative training authorized by 38 U.S.C., Chapter 35, or predecessor War Orphan's Educational Assistance Act of 1956. Contents relate to any or all such actions as: Provisional application approval; development and approval of educational program and changes; authorization of assistance awards; special restorative training agreements with institutions; incidental VA directed counseling and supervision of dependents in training; settlement of appeals or disagreements between VA and dependents or guardians.

a. Folders on eligible persons who enter training other than folders on cases terminated by death.

Destroy 6 years and three months after exhaustion of entitlement or 6 years and three months after expiration of eligibility delimiting date, whichever is earlier, and after settlement of appeals and any other pending matters.

**NCI-15-82-6**

**NCI-15-76-26**  
**NN 173-25**

**VB-1, Item**  
**3-139-3B**

**3 items**

**No Mass Data Change Required.**

*Closed out: 11-24-82:cm*  
*Added to Ag. & All FRC's*

## Request for Records Disposition Authority—Continuation

JOB NO.

PAGE OF

2

2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>b. Folders on eligible persons who apply for benefits but do not enter training.</p> <p>Destroy 4 years after expiration of eligibility delimiting date.</p> <p>c. Folders on cases terminated by death of eligible persons.</p> <p>Destroy after 2 years.</p>	<p>NCI-15- 82-6 NN/64- 149, item 3a</p>	

DEPARTMENT OF VETERANS BENEFITS

PROPOSED DISPOSITION OF RECORDS

ACTION CONTROL NO. 81-3

A. TITLE OF RECORD

Dependents' Educational Assistance Folders documenting education or special restorative training authorized by 38 U.S.C., chapter 35, or predecessor War Orphan's Educational Assistance Act of 1956. Contents relate to any or all such actions as: Provisional application approval; development and approval of educational program and changes; authorization of assistance awards; special restorative training agreements with institutions; incidental VA directed counseling and supervision of dependents in training; settlement of appeals or disagreements between VA and dependents or guardians.

1. Folders on eligible persons who enter training other than folders on cases terminated by death.
2. Folders on eligible persons who apply for benefits, but do not enter training.
3. Folders on cases terminated by death of eligible persons.

B. RECOMMENDED DISPOSITION

1. Destroy 6 years <sup>3 mos</sup> after exhaustion of entitlement or 6 years <sup>3 mos</sup> after expiration of eligibility delimiting date, whichever is earlier, and after settlement of appeals and any other pending matters.
2. Destroy 4 years after exhaustion of entitlement or 4 years after expiration of eligibility delimiting date, whichever is earlier.
3. Destroy after 2 years.

APPROVED:

Robert A. Jones  
DVB Records Officer

8/14/81  
Date