

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Veterans Administration

2. MAJOR SUBDIVISION  
Department of Veterans Benefits

3. MINOR SUBDIVISION  
Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER

MRS. MARJORIE M. LEANDRI

5. TEL EXT

389-3662

LEAVE BLANK

JOB NO

NCI-15-83-8

DATE RECEIVED

3/21/83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-28-83

Date

*John K. War*  
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

1-31-83

D. SIGNATURE OF AGENCY REPRESENTATIVE

*Marjorie M. Leandri*  
(MRS.) MAUREEN DINUNZIO

E. TITLE

Director, Information and Regulations Staff

7. ITEM NO

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR  
JOB NO

10. ACTION TAKEN

This disposition request is being submitted as a revision to SF 115 for Job No. NCI 15-82-9.

Counseling Folders. Records documenting professional counseling afforded veterans, orphans, spouses, and surviving spouses in the election of occupational and/or educational objectives under laws administered by the VA.

1 Chapter 35 Counseling Folders (Dependent child's and spouses).

Disposition: Place intact in DEA folder when each incidence of counseling discontinues.

2 Chapter 32 Counseling Folders

Disposition: Destroy upon exceeding the veteran's delimiting date of eligibility (10 years from discharge or release from active duty).

\* See RCS VB-1, item 3-139.3, for Dependent's Educational assistance Folders' disposition.

VB-1  
7-620.020

NCI-15-82-9

item 1a & b

7-620.020c

item 1c

7-620.020d

*2 items*

No Mass Data Change Required. New items.  
Copy to agency, 4-22-83, BB.