

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Veterans Benefits

3. MINOR SUBDIVISION

Field Station - RPC St. Louis

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

Mrs. Marjorie M. Leandri

389-3632

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

D. SIGNATURE OF AGENCY REPRESENTATIVE

E. TITLE

5-12-83

Mrs. Maureen diNunzio

Director, Information & Regulations
Staff

7.
ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9.
SAMPLE OR
JOB NO.

10.
ACTION TAKEN

Through various relocation projects, less active claims folders are transferred to the St. Louis Records Processing Center (RPC) to free office space at the 58 VA regional offices. Although most of the records stored in this facility contain an abundance of record material which is germane to processing of claims for benefits, there are many folders which house only DD Forms 214, Report of Transfer or Discharge, VA Forms 10-7131, Exchange of Beneficiary Information and Request for Administrative and Adjudicative Action, VA Forms 4-1426, Request for assignment of file number on overpayment cases, or a combination of these. Some of these folders also contain dental records which would include an application for dental benefits and/or dental X-rays. It is this group of folders, along with the empty folders, that are covered by this request for disposition authority.

1. Claims folders located in the St. Louis RPC which are empty; contain dental records along with a DD Form 214 only; a VA Form 10-7131 only; a VA Form 4-1426 only; A VA Form 60-3101 only or any combination of these materials.

2

LEAVE BLANK

JOB NO.

NCI-15-83-12

DATE RECEIVED

6/3/83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

7-26-83

Date

Archivist of the United States

No more Data Change Required

6KP + Agency Sent 8-3-83 by Dmw.

Request for Records Disposition Authority—Continuation		JOB NO.	PAGE OF 2 2
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><i>DD Form 214 to 1964; *</i></p> <p>a. DD Form 214 (original or copy) [^] and dental records.</p> <p><u>Disposition:</u> Transfer to the National Personnel Records Center (NPRC) for interfile in the Military Personnel Records (MPR). If NPRC officials determine that the documents are duplicated in the service department personnel or medical records folders, the NPRC officials may destroy the transferred documents.</p> <p>b. Other documentation.</p> <p><u>Disposition:</u> Destroy by shredding after input to automated system.</p>		

** agreed to by D. Housley & J. Williams, 6/17/83.*