

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Veterans Benefits

3. MINOR SUBDIVISION

Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER

MARJORIE M. LEANDRI

5. TEL EXT

389-3632

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

2-28-84

D. SIGNATURE OF AGENCY REPRESENTATIVE

David M. O'Brien  
DAVID M. O'BRIEN

E. TITLE

Acting Director, Information and  
Regulations Staff

7.  
ITEM NO

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9.  
SAMPLE OR  
JOB NO.

10.  
ACTION TAKEN

Loan Guaranty Property Management System (PMS)  
Monthly Listings

DVB

1. Numerical Listing of PM Accounts
2. Active Inventory by Stage and Title Status Listing
3. Properties on Hand by Property Status Listing
4. Coin PMS Reports 04-01 and 04-02

Disposition: Destroy after receipt of subsequent  
monthly listing.

4 items

*No more Data Change Required.  
Copy to VA 5/30/84*

|  |  |
|--|--|
| LEAVE BLANK  |  |
| JOB NO<br><br><u>NCI-15-84-12</u>  |  |
| DATE RECEIVED<br><u>5/11/84</u>  |  |
| NOTIFICATION TO AGENCY<br><br>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. |  |
| <u>5-25-84</u><br>Date   | <u>[Signature]</u><br>Archivist of the United States |