

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Veterans Benefits

3. MINOR SUBDIVISION

Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Marjorie M. Leandri

5. TEL EXT.

389-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE

10-29-84

D. SIGNATURE OF AGENCY REPRESENTATIVE

Marjorie M. Leandri
DAVID N. STONE

E. TITLE

**Director, Paperwork Management
and Regulations Service**

7.
ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9.
SAMPLE OR
JOB NO

10.
ACTION TAKEN

**Loan Management Folders. Folders on active
vendee accounts sold to investors under 38 CFR
36.4600.**

**Disposition: Retire to FARC annually all folders
for active loans sold 3 calendar years prior to
January 1 of the current retirement year, and on
which no administrative action is pending.
Destroy when 33 years old.**

Mass Data Change Sheet Not Required

Copy sent to Agcy 12/18/84

Copy sent to all FRCs 1/30/85 CLD

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JOB NO

NCI-15-85-2

DATE RECEIVED

11-05-84

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

Dec 10 1984 *Robert M. Warr*
Date Archivist of the United States