

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-015-85-03

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by N1-015-05-1, per the agency.

Date Reported: 04/28/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Medicine and Surgery

3. MINOR SUBDIVISION

VA Field Facilities

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Marjorie M. Leandri

5. TEL EXT

389-3662

LEAVE BLANK

JOB NO

NCI-15-85-3

DATE RECEIVED

8-20-84

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

8-25-84
Date

John W. May
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE

8/16/84

D. SIGNATURE OF AGENCY REPRESENTATIVE

Marjorie M. Leandri
DAVID N. STONE

E. TITLE

**DIRECTOR, PAPERWORK MANAGEMENT AND
REGULATIONS SERVICE**

7.
ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9.
SAMPLE OR
JOB NO.

10.
ACTION TAKEN

Appraisal of Spinal Cord Injury Service Records

The record series consist of Spinal Cord Injury Service records which are used to monitor and compare workloads from one center, district and region with others.

1. Report of Patients with Spinal Cord Injury or Disease - Centers File ~~RCS 10-0210~~ (RCS 10-0032)

1a. Monthly reports of patient and staffing data used to project workload trends, monitor and compare workloads of hospitals designated as spinal cord injury centers.

1b. Destroy after 5 calendar years.

2. Report of Patients with Spinal Cord Injury or Disease - Patients File ~~RCS 10-0210~~ (RCS 10-0032)

2a. Quarterly reports of admission and discharge data used to project workload trends, monitor and compare workloads of hospitals designated as spinal cord injury centers.

2b. Destroy after 5 calendar years.

*Mass Data Change Sheet not
Required C/F for N/A 11-26-84*

Request for Records Disposition Authority—Continuation		JOB NO.	PAGE OF
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3.	Spinal Cord Injury Home Care Unit Quarterly Activity Report File (RCS 10-0004) (RCS 10-0004)		
3a.	Quarterly activity reports used to project workload trends, monitor and compare <u>workloads of home care units.</u>		
3b.	Destroy after 5 calendar years.		