

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Department of Veterans Benefits

3. MINOR SUBDIVISION

Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Marjorie M. Leandri

5. TEL EXT

389-3662

LEAVE BLANK

JOB NO

NCI-15-85-4

DATE RECEIVED

11-14-84

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

11-27-85

Date

Frank A. Bunker
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention

C. DATE

7/25/84

D. SIGNATURE OF AGENCY REPRESENTATIVE

David N. Stone
DAVID N. STONE

E. TITLE

**Director, Paperwork Management
and Regulations Service**

7.
ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9.
SAMPLE OR
JOB NO

10.
ACTION TAKEN

1. Contract Files (In Residence). Copies of contracts for education and training of veterans under laws administered by the VA, and the related correspondence and supporting documents, including catalogs, statement of changes, and letters of authorization.

Disposition: Destroy 3 years after termination of contract and after completion of all action.

**NAJ II
NN 3449, item 3a
(7-661.030)**

1 item

*copy sent to agency & NCF
12-3-85
NGM*