FEDERAL AGENCY CEASED OPERATIONS

Schedule Number: NC-429-75-001

Federal agencies may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to State or Local government or private control.

Description:

The Special Action Office for Drug Abuse Prevention (SAODAP) was established by Executive Order 11599, June 17, 1971, and given statutory recognition by the Drug Abuse Office and Treatment Act of 1972 (86 Stat. 65), March 21, 1972. The Office was terminated June 30, 1975, as provided by the establishing act.

Date Reported: 2/18/2021

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| TO | DISPO | SE C |)F | RECORD | S |

(See Instructions on Reverse)

LEAVE BLANK DATE RECEIVED JOB NO MAY 2 8 1975

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the dis-

posal request, including amendments, is approved except for items that may be stamped 'disposal not approved'' or ''withdrawn in column 10

| тΟ٠ | GENERA | SERVIC | ES A | ADMINIS | TRATIO | N, | | |
|-----|----------|----------|------|---------|----------|-------------|------|-------|
| | NATIONAL | ARCHIVES | AND | RECORDS | SERVICE. | WASHINGTON. | D.C. | 20408 |

1 FROM (AGENCY OR ESTABLISHMENT)

Special Action Office for Drug Abuse Prevention

2 MAJOR SUBDIVISION

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER Richard N. Sutter

6 CERTIFICATE OF AGENCY REPRESENTATIVE

5 TEL EXT 456-6600

Archivist of the United States

hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

| 5/201 | 25 Au Seitler Administrative O | fficer | |
|----------|--|--------------------------|--------------------|
| (Date) | (Signature of Agency Representative) | (Title) | |
| TITEM NO | 8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9 SAMPLE OR JOB NO | 10 ACTION TAKEN |
| 1 | Contract and grant files, 1972-1975, consisting of case files of contracts and grants awarded by the Special Action Office for Drug Abuse Prevention under terms of Section 223 of the Drug Abuse Office and Treatment Act of 1972 (Public Law 92-255). Incomplete contracts and contracts completed after April 1, 1975, have been transferred to the National Institute on Drug Abuse. Transfer to Federal Recorders Center. Dispose of after 6 years. | | |
| 2 | Congressional correspondence files, consisting of routine correspondence with congressmen and citizens referred through Congress, 1971-1975. Dispose of immediately. | | |
| 3. | Federal agency budget submissions relating to funding drug abuse prevention programs. These submissions were provided for Special Action Office review. Dispose of immediately. | | |
| 4 | Individual staff files other than those of the Directors of the Special Action Office for Drug Abuse Prevention, the Deputy Director, General Counsel, and Assistant Director for Policy Development and Coordination. Individual staff files consist primarily of reference copies of office records, chronological files, working papers, and reference material. Dispose of immediately. | | |
| | Coal to Agency & WNRC 6/19/75/D | | Witems |