

INACTIVE - ALL ITEMS SUPERSEDED

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0580-2017-0001**

Request for Records Disposition Authority

Records Schedule Number DAA-0580-2017-0001

Schedule Status Modified Approved Version

Agency or Establishment Council on Environmental Quality

Record Group / Scheduling Group Records of the Council on Environmental Quality

Records Schedule applies to Agency-wide

Schedule Subject Email of the Obama Administration

Internal agency concurrences will be provided No

Background Information A component of the Executive Office of the President, the Council on Environmental Quality (CEQ) coordinates Federal environmental efforts and works closely with agencies and other White House offices in the development of environmental policies and initiatives. CEQ was established within the Executive Office of the President by Congress as part of the National Environmental Policy Act of 1969 (NEPA) and additional responsibilities were provided by the Environmental Quality Improvement Act of 1970.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

INACTIVE - ALL ITEMS SUPERSEDED

INACTIVE - ALL ITEMS SUPERSEDED

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0580-2017-0001**

Outline of Records Schedule Items for DAA-0580-2017-0001

Sequence Number	
1	Email of the Obama Administration Disposition Authority Number: DAA-0580-2017-0001-0001

INACTIVE - ALL ITEMS SUPERSEDED

INACTIVE - ALL ITEMS SUPERSEDED

Records Schedule Items

Sequence Number	
1	<p>Email of the Obama Administration</p> <p>Disposition Authority Number DAA-0580-2017-0001-0001</p> <p>This item includes all email messages, attachments, calendars, and transmission data associated with all accounts (staff and program).</p> <p>Final Disposition Permanent</p> <p>Item Status Inactive</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation Solely electronic records.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Inactive Status Explanation NARA accessioned the records.</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off at the end of the Administration.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives after the end of the Administration.</p> <p>Additional Information</p> <p>First year of records accumulation 2009</p> <p>End year of records accumulation 2017</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 2009 To 2017</p> <p>How frequently will your agency transfer these records to the National Archives? Unknown These records will be transferred once.</p>

INACTIVE - ALL ITEMS SUPERSEDED

INACTIVE - ALL ITEMS SUPERSEDED

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0580-2017-0001**

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/28/2016	Certify	Brooke Dorner	Attorney-Advisor	Council on Environmental Quality - Council on Environmental Quality
01/05/2017	Submit for Concurrency	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
01/05/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
01/05/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
01/06/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

INACTIVE - ALL ITEMS SUPERSEDED