

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-GRS-80-02

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In Fiscal Year 2013, the GRS Team began a five year project to update and revise the General Records Schedules (GRS) under OMB/NARA M-12-18, Managing Government Records Directive. The old GRS was completely superseded.

See <https://www.archives.gov/records-mgmt/grs> for the revised GRS, crosswalks, faqs, tools, and other resources.

Date Reported: 4/2/2019

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REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

Rev NCD 10471 8077

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
National Archives and Records Service

2 MAJOR SUBDIVISION
Office of Federal Records Centers

3 MINOR SUBDIVISION
Records Disposition Division

4 NAME OF PERSON WITH WHOM TO CONFER

Jean K. Fraley

5. TEL EXT

724-1648

LEAVE BLANK

JOB NO

NC1-GRS-80-2

DATE RECEIVED

4-16-80

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

5-27-80 James E. O'Neil
Date acting Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
4-17-80	<u>Thomas W. Wadlow</u>	Director, Records Disposition Division

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>The following is a revision of the disposition instructions for General Records Schedule 2, item 21. Retirement Files</p> <p>c. Deduction Files.</p> <p>SF 2806 or equivalent and other records used to document retirement deductions of individual employees.</p> <p>SEND TO OFFICE OF PERSONNEL MANAGEMENT IN ACCORDANCE WITH FPM SUPPLEMENT 831-1, SUBCHAPTER S22-3.</p> <p>OFFICE OF PERSONNEL MANAGEMENT CONCURRENCE:</p> <p><u>William P. Duff</u>, <u>Margaret Joseph Dir</u> <u>4/15/80</u> NAME TITLE DATE</p>	GRS 2, item 21c	1 item