

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC-174-000115

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by NC1-047-78-07

Date Reported: 12/28/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Health, Education, and Welfare

2. MAJOR SUBDIVISION

Social Security Administration

3. MINOR SUBDIVISION

Bureau of District Office Operations
and Bureau of Retirement and Survivors Insurance

4. NAME OF PERSON WITH WHOM TO CONFER

Arthur J. Benner

5. TEL. EXT.

130-45771

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

☐ A The records have
ceased to have suffi-
cient value to warrant
further retention.

☒ B The records will cease to have sufficient value
to warrant further retention on the expiration
of the period of time indicated or on the occur-
rence of the event specified.

12/7/73

(Date)

(Signature of Agency Representative)

Dept. Records Mgt. Officer

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>POST-ENTITLEMENT SOURCE DOCUMENTS</u></p> <p>The files described in this schedule are source documents accumulated as a result of reporting and handling post-entitlement events by beneficiaries and the Social Security Administration. For the purposes of this schedule, a post-entitlement event is defined as any action requiring a change in a beneficiary's account after initial entitlement. These records accumulate in SSA district and branch offices and in SSA program centers.</p> <p><u>Work Report Records</u></p> <p>These files consist of Form SSA-1425, Reporting Card, and comparable documents used by beneficiaries or their representatives to report current year work and earnings information to the Social Security Administration. Excluded from this definition are Annual Reports of Earnings submitted pursuant to Section 203 (h) and (i) of the Social Security Act.</p> <p>Retain at the point of receipt for three (3) months and then dispose of the source document.</p>		DISPOSAL APPROVED