

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec'd NCD 20 Aug 80 KJ*

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Health, Education and Welfare

2. MAJOR SUBDIVISION  
Social Security Administration

3. MINOR SUBDIVISION  
Office of Hearings and Appeals

4. NAME OF PERSON WITH WHOM TO CONFER  
Ernest P. Lardieri

5. TEL. EXT.  
FTS 934-5770

LEAVE BLANK	
JOB NO	
NC1-47-80-10	
DATE RECEIVED	
May 27, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>6-5-80 James E. O'Neil</i> Date <i>acting</i> Archivist of the United States	

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
5/16/80	<i>George E. Deal</i> Dr. George E. Deal	Departmental Records Management Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<u>Records Retention and Disposal Schedule</u> <u>Office of Hearing and Appeals Field Office Records</u> <u>Medical Advisor and Vocational Expert Files</u> <p>Documents relating to medical advisors and vocational experts under contract with SSA for the furnishing of professional services. Included is a copy of the contract or blanket purchase arrangement, qualifications summaries (Form HA-526), amendments, contractor's invoice (Form HA-590), and miscellaneous correspondence. Record copies of these documents are retained by OHA headquarters.</p> <ol style="list-style-type: none"> <li>1. Destroy documents, except qualification summaries, 1 year after termination of contract.</li> <li>2. Destroy qualification summaries 2 years after termination of the contract.</li> </ol>	NC-47-76-1, Item IV.C.	

115-104  
*Copies to NDE; agency*

*2 items*