

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

HHS

2. MAJOR SUBDIVISION

SSA

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Fran Sikora

5. TEL EXT

934-5750

LEAVE BLANK

JOB NO

NC1-47-84-8

DATE RECEIVED

05-31-84

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

6/6/84
Date[Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A. Request for immediate disposal.☐ B. Request for disposal after a specified period of time or request for permanent retention.

C. DATE

5/25/84

D. SIGNATURE OF AGENCY REPRESENTATIVE

Dr. George Deal

E. TITLE

Management
Dept Records Officer

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)9. SAMPLE OR
JOB NO

10. ACTION TAKEN

Hearing Case Folders

The hearing case folder contains records which document the review and adjudication of an appealed claims case in the Office of Hearings & Appeals (OHA) and in the Federal courts. Although the precise documentation in a given folder will vary depending upon the level of final adjudication, the following are generally included: the record copy of the decision rendered on the case by the Presiding Officer (PO), the Appeals Council, or by the Federal courts; comments, recommendations, and analyses made by hearings & appeals specialists, attorney fee analyses, members of the Medical Advisory Staff, or by members of the Appeals Council; hearing transcripts; reports to the file; post-review correspondence; and similar records.

Since 1975, hearing case folders are no longer created. Record copies of documents which had been maintained in the hearing folders are now maintained in the claims folders. All hearing case folders are stored in the Washington National Records Center.

Destroy 10 years after ~~final adjudication of the case.~~

MASS DATA CHANGE SHEET ATTACHED