## **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

Schedule Number: N1-064-02-006

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by DAA-0064-2018-0008-0001, Engagement and Public Affairs Product Files

Date Reported: 5/26/2021

| REQUEST FOR RECORDS DISPOSITION AUTHORITY  |                                     |  |  | JOB NU                      | JOB NUMBER<br>N1-064-02-6  |                                    |  |
|--|-------------------------------------|--|--|-----------------------------|--|------------------------------------|--|
| To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001                |                                     |  |  | Date re                     | Date received 2-4-2003   |                                    |  |
| FROM (Agency or establishment)     National Archives & Records Administration                              |                                     |  |  |                             | NOTIFICATION TO AGENCY   |                                    |  |
| 2 MAJOR SUBDIVISION  3 MINOR SUBDIVISION   |                                     |  |  | dispositio<br>except fo     | In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 |                                    |  |
| 3 WINOR SUBDIVISION  |                                     |  |  |                             |  |                                    |  |
| 4. NAME OF PERSON WITH WHOM TO CONFER Richard Marcus   |                                     |  | 5 TELEPHONE NUMBER<br>(301) 713–7330 ext 250   | DATE                        | 3-8-02 ALW. Cal  |                                    |  |
| 6 AGENCY I hereby corecords proneeded after  | CERTIF<br>ertify that<br>oposed for | at I am authorized to ac<br>or disposal on the attache<br>etention periods specifi | et for this agency in matters per edl page(s) are not nee led, and that written concurrent | ertaining to<br>eded now fo | the disposition of or the business for t   | this agency or will not be         |  |
| provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  is not required is attached, or |                                     |  |  | 3,                          | has been requested   |                                    |  |
| SIGNATURE OF AGENCY REPRESENTATIVE  RICHARD W Marcus   |                                     |  |  | TITLE NARA Records Officer  |  |                                    |  |
| 7 ITEM NO  | 8 DESCRIPTION OF ITEM A             |  | AND PROPOSED DISPOSITION   | SUF                         | 9 GRS OR<br>PERSEDED JOB<br>CITATION   | 10 ACTION TAKEN<br>(NARA USE ONLY) |  |
|  | See attached page(                  |  | ned page(s)  | NI-U                        | 1-F3-P   |                                    |  |
|  |                                     |  |  |                             |  |                                    |  |
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|  | ce:                                 | · Swenzy   |  |                             |  |                                    |  |

## 122 NARA Publications

Documents accumulated in editing, printing, and publishing NARA publications, including books, microfilm publications, archival and records management guides, General Information Leaflets, special lists, handbooks, booklets, brochures, and serial publications such as Prologue These publications may be in either hardcopy or electronic form (Maintenance and disposition instructions for regulations, directives, speeches, and news releases are described elsewhere in this manual)

## 122-1 Record copy of each publication

PERMANENT. Transfer two (2) copies of each publication to the National Archives immediately upon publication. Consult the NARA Records Officer for specific transfer procedures

Electronic publications will be transferred in a format and on a medium acceptable to NARA at the time of transfer. (N1-64-87-1)