

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-064-02-009

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by DAA-GRS-2017-0007

Date Reported: 5/26/2021

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE



**Item 1. File No. 306-1:** Senior Executive Service (SES) Files: Subject files related to management of executive resources. Included are record copies of correspondence, special reports, and NARA notices and interim guidances, and related background materials.

Proposed Disposition: ~~Destroy when 3 years old. (GRS 1, item 3)~~ Destroy when 3 years old or when no longer needed for legal or administrative purposes, whichever is longer.

**Item 2. File No. 308:** Personnel Office Subject Files. Official files (maintained by all NHH units) on various human resources issues and programs that are not provided for elsewhere in this appendix. Included are record copies of correspondence, special reports, and NARA notices and interim guidances, as well as related background materials, such as copies of guidances, regulations, reports, surveys, and forms.

Proposed Disposition ~~Destroy when 3 years old. (GRS 1, item 3)~~ Destroy when 3 years old or when no longer needed for legal or administrative purposes, whichever is longer.