INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-064-03-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1 is transferred to NARA
Item 2 is presumed destroyed at agency
Item 3 is superseded by DAA-GRS-2016-0016-0002

1A1: NN3-064-04-003 (not in HMS or catalog)

1A2: HS1-240365386, HS1-240365423, PT-064-2010-0139, PT-064-2012-0293, PT-064-2015-0301, PT-064-2020-0084, W064-04-0004, W064-04-0014, W064-08-0020 1B: HS1-240365089/PT-064-2013-0077, PT-064-2013-0079, PT-064-2013-0088 1C: HS1-91454550/PT-064-2011-0082, PT-064-2011-0212, PT-064-2011-0217, PT-064-2012-0197, PT-064-2013-0078,, PT-064-2013-0145, PT-064-2019-0145

Date Reported: 11/1/2023 N1-064-03-004

REQUEST FOR RECORDS DISPOSITION AUTHORITY				JOB NUMBER 71-064-03-4					
To: NATIONAL ARCHIVES AND RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001				721-064-03-4 Date received 3-13-2003					
1. FROM (Agency o	•			NOTIFICATION					
National Archives and Records Administration									
2. MAJOR SUBDIVI	SION		In accordance	with the provisions of 44	U.S.C. 3303a the disnosition request				
Office of the Federal Register				In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.					
3. MINOR SUBDIVIS									
	s & Policy Staff (NFL)	DATE	ARCHIVIST OF	THE UNITED STATES					
4. NAME OF PERSON	5. TELEPHONE NUMBER 301-837-2038		() 1	1, (), 1					
Laurence Pa		6-27	-0-3/40ff	W. aul					
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written consumence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required is attached; or has been requested.									
	_								
MAR 4 2003 VECO WHOLES			NARA Records Officer						
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION		9. GR	S OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)				
	Incorporation By Reference Approval Files Continued on next page.	(IBR) Publications and							

Number Description

1. 1507-1 IBR PUBLICATION FILES

Record copy of each publication that was approved by the Director of the Federal Register for incorporation by reference (IBR) in the *Federal Register*. Included are scientific, technical and industrial standards and specifications issued by Federal and state agencies, national and international standards-setting bodies, non-governmental organizations and corporations. Records are in the form of books, manuals, loose-leaf directives and other printed formats.

- a. A. **FAA Airworthiness Directives and Service Bulletins.** Documents are arranged chronologically by order of publication in the Federal Register.
- a.(1) (1.) Documents incorporated on or before December 31, 1992

 PERMANENT. Transfer to NARA when this schedule takes effect.
- a.(2) (2.) Documents incorporated since January 1, 1993.

PERMANENT. Cut off at end of calendar year. Retire to records center when 3 years old. Transfer to NARA in 5 year blocks when 10 years old.

- b. B. **EPA State Implementation Standards.** Documents are arranged by State, thereunder by date of publication in the Federal Register.
- b.(1) (1.) Documents incorporated on or before December 31, 1992PERMANENT. Transfer to NARA when this schedule takes effect.
- b.(2) (2.) Documents incorporated since January 1, 1993.

PERMANENT. Cut off at end of calendar year. Retire to records center when 5 years old. Transfer to NARA in 5-year blocks when 15 years old.

c. C. All other publications. Documents are arranged by name of agency or sponsoring agency, or name of issuing organization, thereunder chronologically or by document number, depending on the publishing organization.

PERMANENT. Cut off at end of calendar year, retire to records center when 5 years old. Transfer to NARA in 5-year blocks when 15 years old.

<u>Item</u>

Number Description

2. 1507-2 APPROVAL LETTERS.

Correspondence and related documentation on approval of a specific IBR by the Director.

a. A. Approval letters for FAA Airworthiness Directives and Service Bulletins.

Cut off at end of calendar year. Retire to records center when 2 years old. Destroy when 10 years old.

b. B. All other approval letters.

Cut off at end of calendar year. Retire to records center when 2 year old. Destroy when 10 years old.

SUP	PLEMEN	TAL INFORMATION:			
Volu	me on ha	nd (approximate), date ranges,	and estimated annu	al accum	nulation:
SF 11 <u>Item 1</u> 1a.	no. File No		Current vol. and date ranges: 145 cu ft, ca. 1980 – Present	Estim. accumu 2 cu ft	
1b.	1507-1b	. IBR publications - EPA State Implementation Standards.	180 cu ft, 1971 – Present	2 cu ft	
1c.	1507-1c.	. IBR publications - All other.	130 cu ft, ca. 1950 – Present	1 cu ft	
2a.	1507-2a	IBR Approval Letters - FAA Airworthiness Bull./Staff Dir.	4 cu ft, ca. 1980 – Present	1 cu ft	(temporary)
2b.	1507-2b	IBR Approval Letters - All other	11 cu ft, ca. 1980 - Present	¹ / ₂ cu fi	t (temporary)

Electronic Mail and Word Processing System Copies

Elèctronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.

a. Copies that have no further administrative value after the record made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.

Destroy/delete within 180 days after the recordkee

has been produced.

b. Copies used for dissemination, revision, or upuating that are maintained in addition to the recordkeeping copy.

Destroy/delete when dissemination, revision, or updating is completed.

Superseded by job / item number: RS 5,1/020

-4RS-2016-0016-000 Date (MM/DD/YYYY):