

National Archives and Records Administration  
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0117-2023-0006

Status: APPROVED  
Date Approved: 05/09/2024

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## General Information

Agency or Establishment	American Battle Monuments Commission
Record/Scheduling Group	0117 - Records of the American Battle Monuments Commission
Records Schedule Applies To	Agency-wide
Schedule Subject	Subject and Country Files
Additional Schedule Information	Records related to the support of overseas operations, including, but not limited to foreign rules, notices, letters of intent, regulations, foreign legal documents and legislation relating to the agency mission, correspondence, and policy statements. Information specific to a country or region where the agency transacts business.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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## Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 0

Number of Permanent disposition items: 2

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0117-2023-0006

Item #	Title	Disposition
0001	Subject and Country Files	Permanent
0002	Country to Country Agreement Files	Permanent

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Records Schedule Items

DAA-0117-2023-0006-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Subject and Country Files	
Item Description	Records related to the support of overseas operations, including, but not limited to foreign rules, notices, letters of intent, regulations, foreign legal documents and legislation relating to the agency mission, correspondence, and policy statements.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Cut off at end of Fiscal year.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 15 year(s) after cut off	
ADDITIONAL INFORMATION		
Current Records Format	Paper-based textual records:1 cubic foot ; Textual data:5 MB	
Approximate first year of records covered by this authority	1923	
End year of records covered by this authority	Still being created	
Frequency of transfer	1	
Are any of the records covered by this item subject to a FOIA exemption?	No	

DAA-0117-2023-0006-0002		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Country to Country Agreement Files	

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Item Description	Agreements, amendments, acts, and treaties between ABMC and foreign countries in which cemeteries or monuments are maintained and managed. Records can include, but are not excluded to: <ul style="list-style-type: none"><li>• descriptions of land rights and limitations</li><li>• restrictions</li><li>• term limits</li></ul>
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Fiscal year.
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 15 year(s) after cut off
ADDITIONAL INFORMATION	
Current Records Format	Paper-based textual records:1 cubic foot ; Textual data:5 MB
Approximate first year of records covered by this authority	1923
End year of records covered by this authority	Still being created
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

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Signatory Information

Action	User	Date
Accept	Steven Rhodes	06/12/2023
Approve	Colleen Shogan	05/09/2024