

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0122-2022-0007

Status: APPROVED
Date Approved: 08/20/2025

General Information

Agency or Establishment	Federal Trade Commission
Record/Scheduling Group	0122 - Records of the Federal Trade Commission
Records Schedule Applies To	Agency-wide
Schedule Subject	Annual and bi-annual reports of the Federal Trade Commission.
Additional Schedule Information	<p>This records schedule covers various publicly posted reports of the agency that are published annually or bi-annually. The FTC issued annual Performance and Accountability Reports to Congress that review the Commission's previous fiscal year activity and provide descriptions of cases. In addition, this schedule also covers reports such as HSR Annual Report, National Do Not Call Registry Data Book, Consumer Sentinel Network Data Book, etc.</p> <p>In 1999, the FTC began preparing annual performance reports to submit to the Office of Management and Budget. From 1999 to 2001, the FTC's Performance Report served as the Commission's Annual Report. The FTC continues to publish a modified version of this report, the Performance and Accountability Report, annually. In March 2002, the FTC began to publish Chairman's Annual Reports, which detail the Commission's achievements during the previous year. In March 2012, the FTC published the first online edition of the Annual Highlights — the FTC's major accomplishments since the previous year including links to enforcement, policy, outreach, media, and more.</p> <p>This records schedule does not cover the reports of the FTC Office of the Inspector General (OIG) as these records are covered by DAA-0122- 2020-0001. This records schedule does not cover agency policy, industry, and economic studies.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0122-2022-0007

Status: APPROVED
Date Approved: 08/20/2025

Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0122-2022-0007

Status: APPROVED
Date Approved: 08/20/2025

Outline of Records Schedule Items for DAA-0122-2022-0007

Item #	Title	Disposition
0001	Annual and Bi-Annual Reports	Permanent

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0122-2022-0007

Status: APPROVED
Date Approved: 08/20/2025

Records Schedule Items

DAA-0122-2022-0007-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Annual and Bi-Annual Reports	
Item Description	Annual activity and accomplishment reports available to the public including FTC Annual Reports, Annual Report Highlights, Strategic Plans, and various Performance reports. This series also includes annual and bi-annual reports such as HSR Annual Report, National Do Not Call Registry Data Book, Consumer Sentinel Network Data Book, Report to Congress Under the Do-Not-Call Registry Fee Extension Act of 2007, Cigarette Report, Smokeless Tobacco Report, Report to CFPB re Regulation B and ECOA, Report to CFPB re TILA, CLA, EFTA Enforcement Activities, Protecting Older Consumers, and Ethanol Market Concentration reports.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Other: Cut off at the end of the fiscal year in which report was issued.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:4968 MB	
Approximate first year of records covered by this authority	1916	
End year of records covered by this authority	Still being created	
Date span of the initial transfer	From: --/--/1916 To: --/--/2008	
Frequency of transfer	1	

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0122-2022-0007

Status: APPROVED
Date Approved: 08/20/2025

Are any of the records covered by this item subject to a FOIA exemption?	No
--	----

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0122-2022-0007

Status: APPROVED
Date Approved: 08/20/2025

Signatory Information

Action	User	Date
Approve	Marco Rubio (Acting Archivist)	08/20/2025



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.