

Request for Records Disposition Authority

Records Schedule Number **DAA-0134-2013-0024**

Schedule Status **Approved**

Agency or Establishment **Surface Transportation Board**

Record Group / Scheduling Group **Records of the Interstate Commerce Commission**

Records Schedule applies to **Major Subdivision**

Major Subdivision **Office of Proceedings**

Schedule Subject **Ex-Parte Dockets (EP)**

Internal agency concurrences will be provided **No**

Background Information **In 1995, STB began the electronic imaging of dockets. Complete electronic imaging was not initiated until January 2002.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0134-2013-0024

Sequence Number	
1	Ex-Parte (EP) Dockets Disposition Authority Number: DAA-0134-2013-0024-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="367 410 678 440">Ex-Parte (EP) Dockets</p> <p data-bbox="367 463 1143 493">Disposition Authority Number DAA-0134-2013-0024-0001</p> <p data-bbox="367 517 1498 661">Ex-Parte Dockets (EP): These are dockets that have been determined by the STB to (a) cover the most important, controversial, and/or historic cases decided by the agency, and (b) contain substantive documentation of research value that does not appear in the STB decisions.</p> <p data-bbox="367 683 922 712">Final Disposition Permanent</p> <p data-bbox="367 734 854 763">Item Status Active</p> <p data-bbox="367 785 808 815">Is this item media neutral? No</p> <p data-bbox="367 836 1484 1019">Explanation of limitation DAA-0134-2013-0024 provides for disposition of permanent records maintained in electronic structured data. Records maintained in paper format remain scheduled for temporary disposition under N1-134-08-1 Item 8.</p> <p data-bbox="367 1040 824 1159">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="367 1181 824 1270">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="367 1291 987 1342">GRS or Superseded Authority Citation N1-134-08-1 / 7</p> <p data-bbox="367 1383 672 1412">Disposition Instruction</p> <p data-bbox="367 1440 1029 1530">If this item has multiple sections, indicate here records to which this section apply Electronic Records</p> <p data-bbox="367 1551 1382 1581">Cutoff Instruction Cut-off electronic file at end of calendar year.</p> <p data-bbox="367 1602 1498 1666">Transfer to the National Archives for Accessioning Transfer to the National Archives 25 year(s) after cut-off.</p> <p data-bbox="367 1710 669 1740">Additional Information</p> <p data-bbox="367 1768 841 1798">First year of records accumulation 1995</p> <p data-bbox="367 1819 1044 1908">What will be the date span of the initial transfer of records to the National Archives? From 1995 To 1996</p>

How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	96 MB	8 MB
Paper		
Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/29/2013	Return to Submitter	Michelle Thomas	Management Analyst Officer	Surface Transportation Board - OPAGAC
04/02/2013	Certify	Michelle Thomas	Management Analyst Officer	Surface Transportation Board - OPAGAC
06/03/2019	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
06/05/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/06/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
06/10/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist