

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0134-2024-0002

Status: APPROVED
Date Approved: 05/05/2026

General Information

Agency or Establishment	Surface Transportation Board
Record/Scheduling Group	0134 - Records of the Interstate Commerce Commission
Records Schedule Applies To	Agency-wide
Schedule Subject	General Counsel's Numbered Memoranda
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Records Schedule Number: DAA-0134-2024-0002

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Outline of Records Schedule Items for DAA-0134-2024-0002

Item #	Title	Disposition
0001	General Counsel's Numbered Memoranda	Permanent

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Records Schedule Number: DAA-0134-2024-0002

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Records Schedule Items

DAA-0134-2024-0002-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	General Counsel's Numbered Memoranda	
Item Description	Official file copies of General Counsel's memoranda concerning statutes, regulations and judicial precedent applicable to or affecting the Board and matters involving Board functions and activity. Records may include legal advice and recommendations of agency attorneys as well as confidential information.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
N1-134-08-001 / 35	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Cut off at end of Calendar year when all proceedings or matters are closed	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 30 year(s) after cutoff	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:10 GB	
End year of records covered by this authority	Still being created	
Date span of the initial transfer	From: 01/02/1976 To: 12/31/1976	
Frequency of transfer	1	
Are any of the records covered by this item subject to a FOIA exemption?	Yes	

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FOIA Exemption(s)

FOIA (b)(4) Trade Secrets and Commercial or Financial Information,
Freedom of Information Act (FOIA),
FOIA (b)(6) Personal Information,
FOIA (b)(5) Inter-agency or Intra-agency Memorandums or Letters Not Available by Law

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Signatory Information

Action	User	Date
Approve	Edward Forst (Acting Archivist)	05/05/2026



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.