## REQUEST FOR RECORDS SISPOSITION AUTHORITY LEAVE BLANK (See Instructions on reverse) JOB NO 134 77 NC 1 TO GENERAL SERVICES ADMINISTRATION. NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 DATE RECEIVED 1. FROM (AGENCY OR ESTABLISHMENT) 18 FEB Interstate Commerce Commission NOTIFICATION TO AGEN 2. MAJOR SUBDIVISION In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10 Bureau of Accounts 3. MINOR SUBDIVISION 4. NAME OF PERSON WITH WHOM TO CONFER 5. TEL EXT 275-7696 Carroll Steams 6. CERTIFICATE OF AGENCY REPRESENTATIVE I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records: that the records proposed for disposal in this Request of 10 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified. A Request for immediate disposal. 📝 B Request for disposal after a specified period of time or request for permanent retention. SIGNATURE OF GENCY REPRESENTATIVE E. TITLE C. DATE Secretary 8. DESCRIPTION OF ITEM 10. ACTION TAKEN SAMPLE OR ITEM NO (With Inclusive Dates or Retention Periods) JOB NO BUREAU OF ACCOUNTS (MACHINE-READABLE RECORDS) The Bureau of Accounts performs the accounting, auditing, financial analysis, cost valuation, and reporting functions necessary in the regulatory work of the Commission to bring about accurate, uniform, and comprehensive disclosure of financial data by carriers in the public interest. This function is implemented as follows: The Bureau develops uniform systems of accounts, valuation regulations, regulates destruction of carrier

The Bureau develops uniform systems of accounts, valuation regulations, regulates destruction of carrier records and reporting requirements, and examines the regulated industry's accounts, records, reports, and financial statements; compiles and publishes transportation statistics and cost studies; analyzes costs and revenues of transportation service; maintains inventories of railroad and pipeline properties, and develops property valuation data for use in proceedings before the Commission; analyzes

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STANDARD FORM 115 Revised April, 1975 Prescribed by General Services Administration FPMR (41 CFR) 101-11 4

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7. TIEN NO	8 DESCRIPTION OF ITEIV (With inclusive Dates or Retention Periods)		9 SAMPLE OR CN BOL	ACTION TAKEN	
	cost evidence presented by other parties in rate proceeding prepares cost analyses in connection with Commission's ceedings involving authority to construct, acquire, or ablines of railroads; approves contracts for the pooling or sion of traffic in earnings, to consolidate, merge, transformership or acquire control of carriers; and administer loan guaranty program provided for by the Transportation of 1958.	pro- andon divi- er s the			
	SECTION OF REPORTS				
	The Section of Reports sets forth policies and prate to be followed by carriers in filing reports, examines the reports for completeness, compliance, and accuracy, an pares statistical and accounting publications. Hard copy include carrier reports, contracts and agreements, and spondence with carriers.	e nd pre- records	5		
	The following files are all located, along with suring documentation, at 12th and Constitution N. W., Wash D. C., in Room B-411. Contact James Bayne at 275-7331 further information on these files.	ington,			
1.	CLASS I MOTOR CARRIER GENERAL FREIGHT - This covers the period from 1966 to the present and contains accounting information on Class I Motor Carriers of Program Holding Companies. Data elements include comparation financial position, equipment, operating revenues and expressive of operations, operating taxes and licenses, empland transactions between affiliates. This information is by several Bureaus and Offices of the Commission in the lation of motor carriers, by transportation firms and as and by universities. The file is arranged by carrier, so number, and line.  Destroy when no longer needed for current agency use.	general perty tive penses, loyees used regu- sociation	ns,		
2.	CLASS II SWITCHING AND TERMINAL (RAIL) - This file the period 1971 to the present and contains accounting da Class II Switching and Terminal Companies. Data element include revenues, expenses, income, balances, dividend	ta on ents.	<b>\(\cdot\)</b>		

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-	interest, tax accruals, investment, capitalization, road equipment, traffic, and compensation. The information by several Bureaus and Offices in the regulation of railre by transportation firms and associations, and by universe.  The file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.	is used pads, sities.		
3.	CLASS I LINE HAUL (RAIL) - This file covers the period to the present and contains accounting information on approach mately 110 Class I Line-Haul Railroads. Data elements revenues, expenses, income, balances, dividends, intertax accruals, investment, capitalization, road, track, ement, traffic, and compensation. The information is use several Bureaus and Offices of the Commission in the retion of railroads, by transportation firms and association and by universities. The file is arranged by carrier, so and line.	include est, quip- ed by gula- ns,		· · ·
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4.	CLASS II MOTOR CARRIER 1 27 - This file contains according data on an estimated 2,600 Class II Motor Carriers and Instruction 27 Authority. Data elements include compart financial position, equipment, operating revenues and expressults of operations, operating taxes and licenses, empart and transactions between affiliates. The information is a several Bureaus and Offices of the Commission in the restion of motor carriers, by transportation firms and associated by universities. The file is arranged by carrier, so and line.	under ative spenses, ployees used by gula- ociations	•	
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5.	CLASS II LINE HAUL (RAIL) - This file covers the per- to the present and contains accounting data on Class II L Haul Railroads. Data elements include revenues, expen income, balances, dividends, interest, tax accruals, in- ment, capitalization, road, track, equipment, traffic, a compensation. The information is used by several Burea	ine- ses, vest- nd		

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present and contains accounting data on Railroad Lessors elements include balances, investments, depreciation, in dividends, tax accruals, trackage owned, employees, and pensation. The information is used by several Bureaus and Offices of the Commission in the regulation of railroad le	Data come, com- d ssors,	i	· ·
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to the present and contains wage data on railroad employer an estimated 100 Class I Line-Haul Railroads and Switchi Terminal Companies. The data elements include employer number, service hours, and compensation by occupation; tives, officials, and staff assistants; professional, clerical and general, maintenance of way and structures; maintenatof equipment and stores; transportation (other train, engi	es for ng and es, execu- al, ance ne, and	!	
and transportation (train and engine). The information is by several Bureaus and Offices of the Commission in the i	used ; regu-	);   	
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CLAIMS (RAIL) - This file covers the period 1975 to present and contains freight loss and damage data for app mately 74 Class I Line-Haul Railroads. Data elements in	the roxi- iclude		
	Offices of the Commission in the regulation of railroads, transportation firms and associations, and by universities file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.  LESSORS (RAIL) - This file covers the period 1972 to the present and contains accounting data on Railroad Lessors elements include balances, investments, depreciation, in dividends, tax accruals, trackage owned, employees, and pensation. The information is used by several Bureaus and Offices of the Commission in the regulation of railroad leby transportation firms and associations, and by universithe file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.  WAGE STATISTICS (RAIL) - This file covers the period to the present and contains wage data on railroad employed an estimated 100 Class I Line-Haul Railroads and Switchiterminal Companies. The data elements include employen number, service hours, and compensation by occupation; tives, officials, and staff assistants; professional, cleric and general, maintenance of way and structures; maintenance of equipment and stores; transportation (other train, engity yard); transportation (train and engine). The information is by several Bureaus and Offices of the Commission in the information is and transportation (train and by universities. The file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.	Offices of the Commission in the regulation of railroads, by transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.  LESSORS (RAIL) - This file covers the period 1972 to the present and contains accounting data on Railroad Lessors. Data elements include balances, investments, depreciation, income, dividends, tax accruals, trackage owned, employees, and compensation. The information is used by several Bureaus and Offices of the Commission in the regulation of railroad lessors, by transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.  WAGE STATISTICS (RAIL) - This file covers the period 1967 to the present and contains wage data on railroad employees for an estimated 100 Class I Line-Haul Railroads and Switching and Terminal Companies. The data elements include employees, number, service hours, and compensation by occupation; executives, officials, and staff assistants; professional, clerical, and general, maintenance of way and structures; maintenance of equipment and stores; transportation (other train, engine, and yard); transportation (yardmasters, switchtenders, and hostlers and transportation (train and engine). The information is used by several Bureaus and Offices of the Commission in the regulation of railroads, other government agencies, transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.	Offices of the Commission in the regulation of railroads, by transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.  LESSORS (RAIL) - This file covers the period 1972 to the present and contains accounting data on Railroad Lessors. Data elements include balances, investments, depreciation, income, dividends, tax accruals, trackage owned, employees, and compensation. The information is used by several Bureaus and Offices of the Commission in the regulation of railroad lessors, by transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.  WAGE STATISTICS (RAIL) - This file covers the period 1967 to the present and contains wage data on railroad employees for an estimated 100 Class I Line-Haul Railroads and Switching and Terminal Companies. The data elements include employees, number, service hours, and compensation by occupation; executives, officials, and staff assistants; professional, clerical, and general, maintenance of way and structures; maintenance of equipment and stores; transportation (other train, engine, and yard); transportation (yardmasters, switchtenders, and hostlers); and transportation (train and engine). The information is used by several Bureaus and Offices of the Commission in the regulation of railroads, other government agencies, transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.  Destroy when no longer needed for current agency use.  QUARTERLY REPORT OF FREIGHT LOSS AND DAMAGE  CLAIMS (RAIL) - This file covers the period 1975 to the present and contains freight loss and damage data for approximately 74 Class I Line-Haul Railroads. Data elements include

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9.	FREIGHT COMMODITY STATISTICS (MOTOR) - This fit the period 1966 to the present and contains motor freight tistics for an estimated 575 Class I Motor Carriers of Proposition Data elements include truckloads and tons of freight originated, and delivered to connecting carriers, and graph freight revenue. The information is used by several Burnard Offices of the Commission in the regulation of motor riers, by transportation firms and associations, and by a versities. The file is arranged by carrier, schedule, and	sta- coperty. inated, coss eaus car- uni-		
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10.	FREIGHT FORWARDERS QUARTERLY REVENUES, EXAND STATISTICS - This file covers the period 1972 to the present and contains accounting data on 124 Freight Forwarders and gross revenues of \$100,000,000 or more, elements include operating revenues and expenses, incomplete income, tons of freight received from shipper number of shipments received. The information is used several Bureaus and Offices of the Commission in the resolution of freight forwarders, by transportation firms and associand by universities. The file is arranged by carrier, so and line.  Destroy when no longer needed for current agencyouse?	he varders Data ne rs, and by gulation iations, hedule,		
11.	QUARTERLY FREIGHT COMMODITY STATISTICS (RAIL This file covers the period 1966 to the present and contain quarterly freight commodity statistics for 74 Class I Ling Railroads. Data elements include carloads and tons of refight originated, terminated, and received from connectanties, and gross freight revenue. The information is by several Bureaus and Offices of the Commission in the	L) - ins e-Haul evenue cting used		
	This file covers the period 1966 to the present and contaguarterly freight commodity statistics for 74 Class I Lin Railroads. Data elements include carloads and tons of reight originated, terminated, and received from connections, and gross freight revenue. The information is	ins e-Haul evenue cting used		

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regulation of railroads, by transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.

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## 12. FINANCIAL AND OPERATING STATISTICS OF CLASS I

RAILROADS - This file covers the period 1972 to the present and contains quarterly data on finances, services, and statistics for Class I Line-Haul Railroads and Switching and Terminal Companies. Data elements include operating revenues, expenses, income account items, dividends, and net income; current assets and liabilities, and expenditures for additions and betterments; miles of road operated, locomotive unit miles, car miles, gross ton miles, net ton miles, and train switching and vard switching hours; revenue tons carried, freight and passenger revenue, passengers carried (commutation and other), revenue ton miles, and passenger miles; locomotive units assigned vard switching, road freight and road passenger service, motor cars owned, freight cars on line (home and foreign), and freight and passenger cars owned. The information is used by several Bureaus and Offices of the Commission in the regulation of railroads, by transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.

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13. FREIGHT FORWARDERS ANNUAL REPORT - This file covers the period 1973 to the present and contains financial and operating data on 124 Class A Freight Forwarders. Data elements include balances, income, revenues and expenses, investments, and number and compensation of employees and officers. The information is used by several Bureaus and Offices of the Commission in the regulation of freight forwarders, by transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.

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	PIPELINE CARRIERS - This file covers the period 1973 to the present and contains financial and operating data on 101 Pipeline Companies. Data elements include balances, income accounts, operating revenues and expenses, pipeline taxes, operation statistics, miles of line, and employees and their compensation. The information is used by several Bureaus and Offices of the Commission in the regulation of pipelines, by transportation firms and associations, and by universities. The file is arranged by carrier, schedule, and line.			
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	AND STATISTICS - This file covers the period 1972 present and contains revenue and expense data for 111 Cl. Motor Carriers of Passengers. Data elements include passenger revenues and expenses, other income, net income and statistics for intercity, local, and suburban charter special service. The information is used by several Bur and Offices of the Commission in the regulation of motor riers, by transportation firms and associations, and by versities. The file is arranged by carrier, schedule, ar	to the lass I assenge ome, or eaus car-	r	
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16.	WATER CARRIERS - This file covers the period 1972 to present and contains financial and operating data for 97 (and B and Maritime Carriers by water. Data elements is operating revenues and expenses, balances, income accordividends, revenue freight and passengers carried, employers and compensation, carrying capacity of floating ment, and passenger by ports - domestic traffic. The in mation is used by several Bureaus and Offices of the Contin the regulation of water carriers, by transportation fir associations, and by universities. The file is arranged rier, schedule, and line.	Class A neclude ount, loyees, equip-for-nmission ms and		-
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· 17.	MOTOR CARRIERS OF PROPERTY QUARTERLY REVENERS. STATISTICS - This file covers the period 1			
	the present and contains financial and operating data for Class I and Class II Motor Carriers of Property. Data e include operating revenues and expenses, other income a	3,500 lements		
	deductions, income taxes, truck and tractor miles operating intercity freight service, and tons of revenue freight trace. The information is used by several Bureaus and Offices of	ted in nsported	i.	
	Commission in the regulation of motor carriers, by transtation firms and associations, and by universities. The is arranged by carrier, schedule, and line.	•		
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18.	MOTOR CARRIERS OF PROPERTY QUARTERLY FREIG  LOSS AND DAMAGE CLAIMS - This file covers the 1971 to the present and contains loss and damage data fo Motor Carriers of Property with average operating rever \$1 million or more. Data elements include loss and dam claims paid, commodity and cause, location of theft, and analysis of claims processed. The information is used I several Bureaus and Offices of the Commission in the re tion of motor carriers, by transportation firms and asso tions, and by universities. The file is arranged by carr schedule, and line.	period r 1,900 nues of nage d by gula- ccia-		
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19.	ANNUAL CLASS II MOTOR CARRIERS OF PROPERTY - file covers the period 1966 to the present and contains acting data for Class II Motor Carriers of Property. Data estinctude comparative financial position, equipment, operative revenues and expenses, results of operations, operating and licenses, employees, and transactions between affiling the information is used by several Bureaus and Offices of Commission in the regulation of motor carriers, by transfirms and associations, and by universities. The file is by carrier, schedule, and line.	elements ating taxes ates, of the sportati	on	
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20.	CLASS I MOTOR CARRIER PASSENGER - This file covered period 1966 to the present and contains accounting data for Class I Motor Carriers of Passengers. Data elements in financial statements, operating revenues and expenses, statment, taxes and licenses, equipment, operating static and compensation of officers and directors. The information used by several Bureaus and Offices of the Commission is regulation of motor carriers, by transportation firms an associations, and by universities. The file is arranged to carrier, schedule, and line.	or aclude income stics, ation is n the		
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21.	FREIGHT - This file covers the period 1966 to the prand contains accounting data for Class I Motor Carriers other than general freight. Data elements include finance position, equipment, operating revenues and expenses, of operations, operating taxes and licenses, employees, transactions between affiliates. The information is used several Bureaus and Offices of the Commission in the retion of motor carriers, by transportation firms and associations, and by universities. The file is arranged by carrischedule, and line.	hauling ial results and l by gula -		
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22.	CARRIER ADDRESS FILE - This file covers the period the present and contains mailing addresses and informat taining to status and classification of regulated carriers. file is arranged by mode of carrier, carrier number, an record identification.	ion per- The	1	-
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23.	RAILROAD CARS EMPTY TO LOADED RATIO - This fit the year 1973 and contains information filed on freight carailroads in ratio of empty to loaded cars. Data element include ton miles, miles traveled, and weight. The file	arried b	<b>}</b>	

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	to determine how many railroad cars make return trips of the sarranged by carrier, schedule, and line.  Destroy when no longer needed for the Section of the			
24.	EX PARTE 305 SPECIAL RULING (RAIL) - This file coperiod 1974 to the present and contains financial and opedata on Class I Line-Haul Railroads submitted under speruling Ex Parte 305. Used in the regulation of railroads Arranged by carrier, schedule, and line.	rating cial		
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## SECTION OF FINANCIAL ANALYSIS

This section analyzes applications from carriers to purchase, lease, merge, consolidate or acquire stock control; applications to issue securities or assume obligations and liability to modify capital structures; applications for reorganizations; and approval of accounting entries submitted by carriers in finance proceedings.

25. EARLY WARNING INFORMATION (RAIL) - This file is located, along with supporting documentation, at 12th and Constitution Ave., N. W., Washington, D. C., in Room B-411 and covers the period 1975 to the present and contains financial and operating data on railroads used to detect those in deteriorating or poor financial condition. The file is arranged by carrier, schedule, and line. Contact William J. McCormick at 275-7371 for further information on this file.

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