

Rec'd NCD 732nd 80 14

REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Interstate Commerce Commission

2. MAJOR SUBDIVISION

Commissioners' Offices

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Carroll Stearns

5. TEL EXT.

633-0204

6. CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK

DATE RECEIVED

JOB NO

July 29, 1980

NC1-134-80-5

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10

2-20-81 *Robert W. Warr*
(Date) Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

7/25/80
Date

Agatha L. Mergenovich
(Signature of Agency Representative)

Secretary

(Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>The Interstate Commerce Commission was established in 1887 as an independent agency responsible for the regulation of all surface transportation within the United States. The goal of the Commission is to assure an adequate and efficient transportation system for the American public.</p> <p>The ICC has regulatory authority over approximately 18,000 surface transportation companies in the United States including railroads, trucking companies, bus lines, water carriers, freight forwarders and transportation brokers.</p> <p>The ICC is directed by 11 Commissioners, appointed by the President and confirmed by the Senate for a seven year term. The Commissioners supervise all activities of the agency with specific responsibilities delegated to 10 bureaus and offices. The Chairman is the executive head of the Commission.</p>		<p>2 items</p>

Closed Out: 2-27-81: K.T.D
Copy sent to Agency, NCW; NNF

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF

7
ITEM NO8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)9
SAMPLE OR
JOB NO10
ACTION TAKEN

Each Commissioner and the Chairman, with a separate office and staff, participates in the disposal of all formal decisions before the agency and each maintains a separate, individual filing system.

The records listed below are those maintained by each Commissioner and his staff in performing their designated functions.

1. COMMISSIONERS' CORRESPONDENCE--Official correspondence of the Commissioners concerning the programs and policies of the Commission. Includes correspondence with the public, lobbyists, and other Federal agencies regarding discontinuance of railroad service, railroad car ownership, supply and demand, denial of authority to carrier to operate, objections to proposed rate increases, information on status of proceedings, and service problems with carriers. Arranged alphabetically by name of correspondent.

Destroy when 4 years old or when no longer needed for Permanent. Close file upon completion of the Commissioner's term. Offer to the National Archives 10 years later. reference, whichever is sooner.

2. COMMISSIONERS' SPEECHES AND PRESS RELEASES
Complete set of formal informational releases and publications, such as press releases, press conference transcripts, and official speeches.

~~Permanent. Close file upon completion of Commissioner's term. Offer to the National Archives 10 years later.~~

Destroy when 4 years old or when no longer needed for reference, whichever is sooner.

Disposition instructions supplied by Carroll Stearns per Telecom 1/2/81 RWC