

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-142-86-10	DATE RECEIVED 7-7-86
1. FROM (Agency or establishment) Tennessee Valley Authority		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Office of Power Operations		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Division of Operations Support - Power Service Shops			
4. NAME OF PERSON WITH WHOM TO CONFER Ronald E. Brewer	5. TELEPHONE EXT. FTS 858-2520	DATE 11-4-86	ARCHIVIST OF THE UNITED STATES <i>Frank A. Bunker</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE	7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
6-27-86	<i>Ronald E. Brewer</i>	Assistant TVA Archivist		<p align="center"><u>QUALITY ASSURANCE TRAINING, QUALIFICATION, OR CERTIFICATION OF PERSONNEL</u></p> <p>These records document the training, qualifications, or certifications of individual employees to perform specific duties under the Power Service Shops (PSS) quality assurance program. Some are required as a condition of employment.</p> <p>The guidelines for the maintenance and control of these records are set forth in TVA's Office of Power and Engineering Administrative Instructions, VI RECORDS. These guidelines implement the requirements of TVA's Nuclear Quality Assurance Manual (NQAM), Part III, Section 4.1, and ANSI N45.2.9-1974 with exceptions listed in the TVA Topical Report, TVA-TR75-1.</p> <p>These records are created by shop foremen, instructors at PSS or the Power Operations Training Center, and others. They are maintained by the Document Control Unit, and are arranged by subject and alphabetically by name. Total accumulation is 0.5 cubic feet since 1979.</p>		

Request for Records Disposition Authority – Continuation

JOB NO

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2 of 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p><u>DISPOSITION</u></p> <p>A. Attendance Lists: Destroy when six years old.</p> <p>B. All other records: Destroy six years after the employee is terminated or transferred.</p>		

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
N1-142-86-10

SECTION I - ACTION TAKEN

- 1. **APPROVED FOR DISPOSAL.** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

- 2. **APPROVED FOR PERMANENT RETENTION.** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

- 3. **DISPOSITION NOT APPROVED.** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

- 4. **WITHDRAWN.** The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
<i>10/15/86</i> APPRAISAL	APPRAISER	<i>Richard Williams</i>	10/15/86
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Kenneth F. Rossman</i>	10/20/86
CON- CURRENCES	NNA	<i>R. T. Butler</i>	10/20/86
	4NN	<i>Hayley P. Peters</i>	10/27/86

SECTION III - APPRAISER'S COMMENTS

This job consists of Q/A Training, Qualification or Certification of Personnel. These records document the training, qualifications or certifications of individual employees to perform specific duties under the PSS q/a program.

These records are routinely administrative in nature, recording the implementation of procedures or quality assurance standards. They are not critical records in that they do not deal directly with the operating systems of nuclear generating plants. They lack any archival or historic value.

I recommend approval of these jobs.

National Archives



Washington, DC 20408

Date : October 15, 1986
Reply to
Attn of : Richard Marcus (NIR)
Subject : N1-142-86-10
To : NIR

No requests for copies and no comments were received concerning this job.

RICHARD W. MARCUS
Records Appraisal & Disposition Division

National Archives



Washington, DC 20408

HW 7/9/86

Date July 9. 1986
Replv to Richard Marcus
Attn of
Subject Appraisal of Jobs N1-142-86-7 through 11
To NIR ^{10/27/9}
NNA
4NN

These jobs consist of five records series created by the Power Service Shops (PSS), Division of Operations Support of the Power Operations of TVA. Because these series are somewhat interrelated, all coming out of the same administrative unit, this memo will deal with the five jobs as a whole.

Description of the Records

N1-142-86-7: Support Documents Related to Power Service Shops Operations.

These support documents furnish documentary evidence of inspection of equipment and materials related to those findings. Also included are review/comment coversheets related to precedural document development processes that govern those quality assurance operations. They verify that PSS operating procedures have been followed and that all interested sections have had an opportunity for review and comment.

N1-142-86-8: Materials Handling Equipment Inspection Reports.

These records document the certification of inspections performed on various pieces of material handling equipment, such as forklifts, cranes and hoists at the PSS. After review and sign-off, these reports become part of the QA record.

N1-142-86-9: Radwaste Cask Liners Inspection Reports.

These records cover Q/A documentation in the fabrication and inspection of radwaste cask liners. The records are available for tracking production quality control. The documentation is required by PSS for operations and internal review but not by the NRC since the liners are not part of a critical system.

N1-142-86-10: Q/A Training, Qualification or Certification of Personnel.

These records document the training, qualifications or certifications of individual employees to perform specific duties under the PSS q/a program.

N1-142-86-11: Inspection Reports for Material and Equipment.

These records are the quality control records for specific types or pieces of equipment, used on task assignments or to prompt management action when trends or performance deviate from the norm. They track maintenance and performance of certain equipment, are used in making decisions regarding replacement or removal from service. They document standards used during inspection of maintenance and also document the verification that equipment and material meet procurement specifications.

Recommendations

These records are routinely administrative in nature, recording the implementation of procedures or quality assurance standards. They are not critical records in that they do not deal directly with the operating systems of nuclear generating plants. They lack any archival or historic value.

I recommend approval of these jobs.



RICHARD W. MARCUS
Records Appraisal & Disposition Division

NIR: NNA concurs with the dispositions suggested.

*R Butler
NNA
7/14/86*

4NN concurs with the disposition suggested

*Gayle P. Pates
4NN
7/21/86*